



# **CARMEL COLLEGE, MALA**

Nationally Re-accredited with 'A' grade (Third Cycle)

Thrissur Dt., Kerala- 680732, Ph:04802890247, Fax: 04802890247

E-mail: [carmelcollege@rediffmail.com](mailto:carmelcollege@rediffmail.com), Website: [www.carmelcollegemala.ac.in](http://www.carmelcollegemala.ac.in)



## **Criteria III**

### **Research, Innovations and Extension**

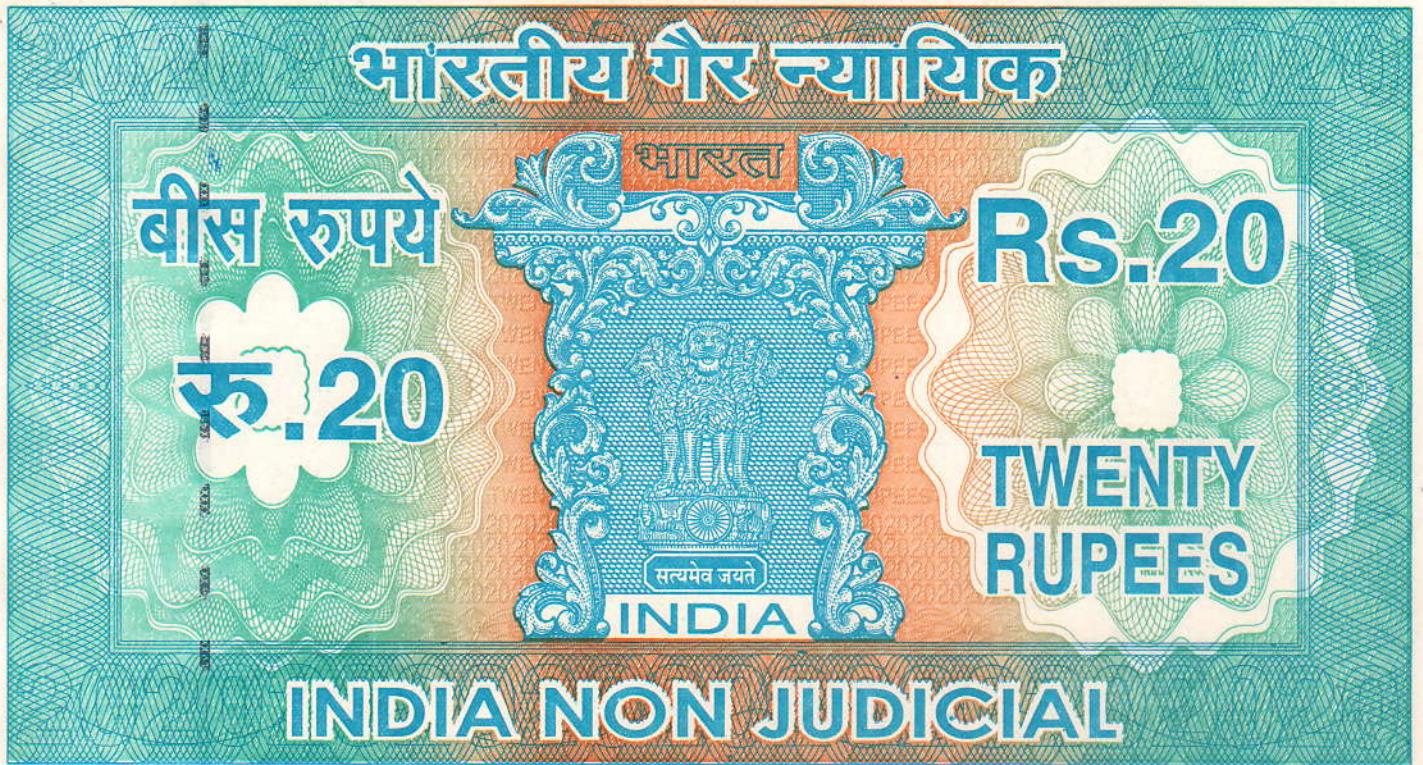
3.5.2: Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year.

### **E-Copies of Functional MoUs**

*Submitted to*



**THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**



കേരളം കേരल KERALA

25AA 493514

MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

CARMEL COLLEGE , THRISSUR, KERALA, INDIA  
RE-ACCREDITED BY NAAC WITH A GRADE

&

GRAPESGENIX TECHNICAL SOLUTIONS PVT.LTD,  
PATTURAIKKAL, THRISSUR - 680022

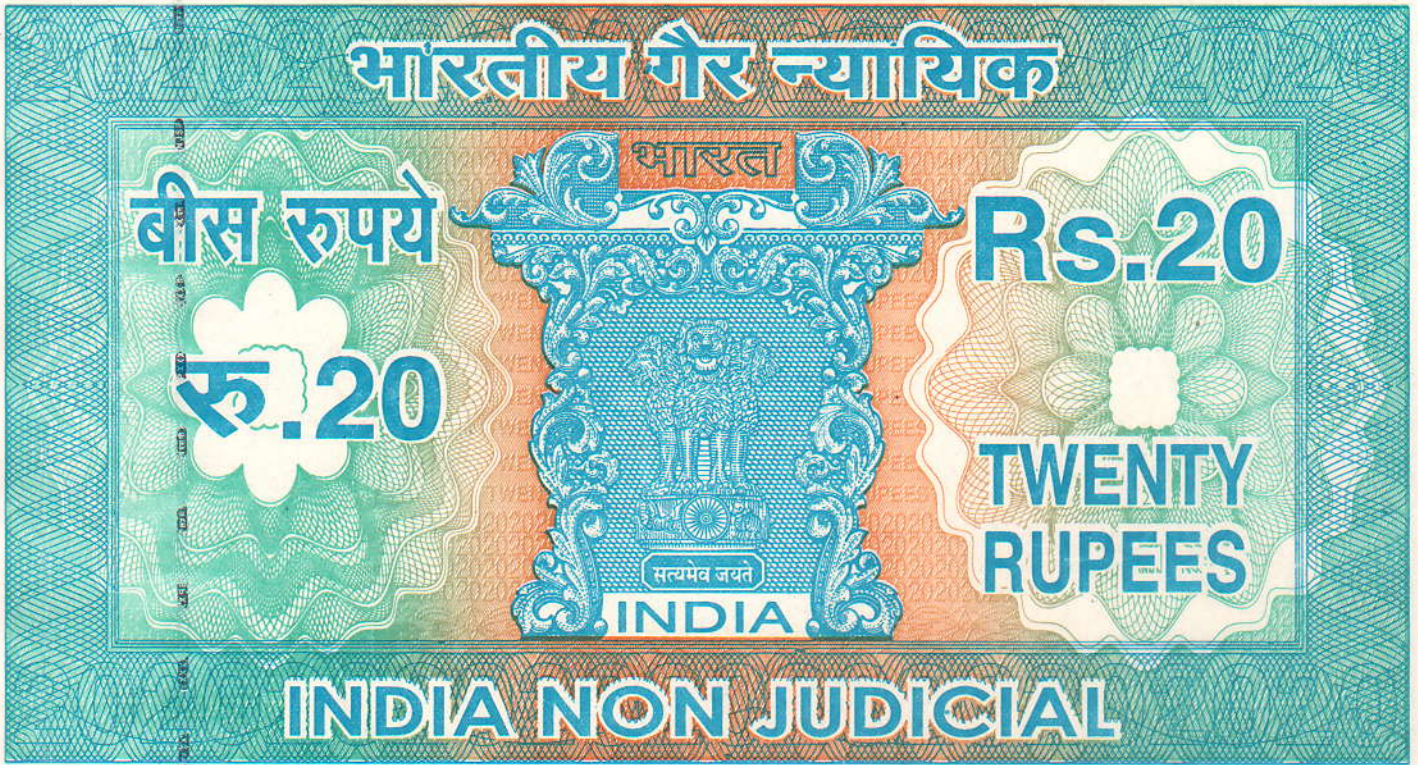
FOR

SKILL DEVELOPMENT, OUTCOME BASED TRAININGS,  
PLACEMENT, R&D SERVICES AND RELATED SERVICES



ബഹുനോൾ 37-ാം നമ്പർ വെണ്ടർ  
ഓഫീസ് പ്രൊഫഷിസ്





കേരളം കേരल KERALA

25AA 493532

### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as the 'MOU') is entered into on this the 1<sup>ST</sup> day of June, Two Thousand and twentyone, by and between

CARMEL COLLEGE, MALA, the First Party represented herein by Principal Dr.Sr.Licy.A.D(hereinafter referred as 'First Party', the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns).

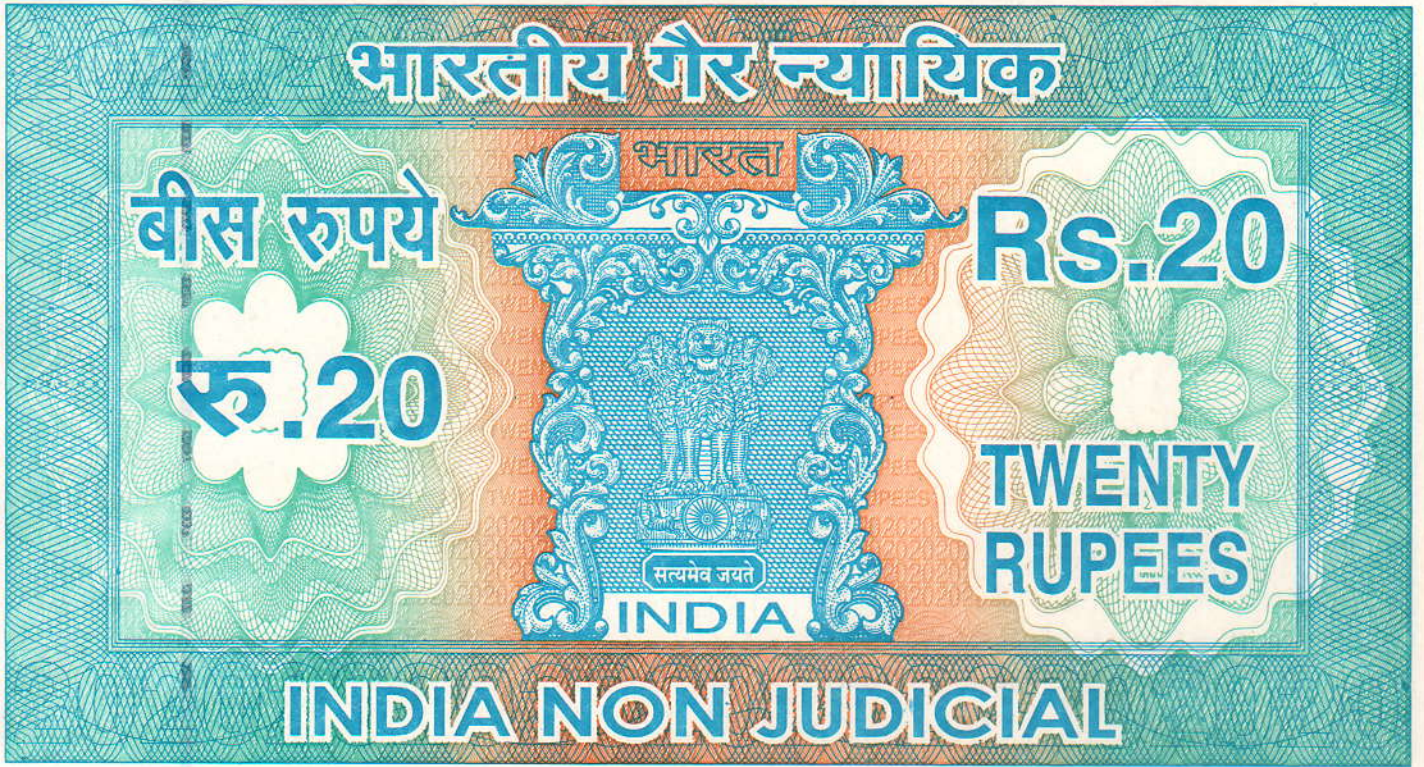
AND

GRAPESGENIX TECHNICAL SOLUTIONS PVT.LTD, PATTURAIKKAL, THRISSUR - 680022, the Second Party, and represented herein by its Zonal / Divisional Head, Mr.Gopikrishnan P.G, (hereinafter referred to as "Second Party", company which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns).

First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party' as

അയ്യന്തോൾ 37-ാം നമ്പർ വെണ്ടർ  
ഉല്ലാസ് പ്രാബ്സീസ്





കേരളം കേരള KERALA

25AA 458095

WHEREAS:

- A) First Party is a Higher Educational Institution named:  
 (i) Carmel College, Mala
- B) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- C) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education and Research.
- D) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.
- E) - Grapesgenix Technical Solutions Pvt.Ltd, - , the Second Party is engaged in Business, Manufacturing, Skill Development, Education and R&D Services in the fields of - *IT and Software Development* - - and related fields
- F) - Grapesgenix Technical Solutions Pvt.Ltd - , the Second Party is promoted by Mr.Gopikrishnan P.G, CEO, of the Company.



ചെയ്യുന്നതായ 37-70 നമ്പര ബെണ്ടർ  
ഉദ്ധസ് ഹാൻഡ്‌വ്രൈറ്റ്

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:

**CLAUSE 1  
CO-OPERATION**

- 1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the **Institution** and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.
- 1.2 First Party and Second Party co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the industry, the Second Party.
- 1.3 The general terms of co-operation shall be governed by this MOU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in terms of this MOU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MOU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.

**CLAUSE 2  
SCOPE OF THE MoU**

- 2.1 The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.
- 2.2 **Curriculum Design:** Second Party will give valuable inputs to the First Party in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.



2.3 **Industrial Training & Visits:** Industry and Institution interaction will give an insight in to the latest developments / requirements of the industries; the Second Party to permit the Faculty and Students of the First Party to visit its group companies and also involve in Industrial Training Programs for the First Party. The industrial training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic to working career. The Second Party will provide its Labs / Workshops / Industrial Sites for the hands-on training of the learners enrolled with the First Party.

2.4 **Research and Development:** Both Parties have agreed to carry out the joint research activities in the fields of - - *IT and Software Development* - - .

2.5 **Skill Development Programs:** Second Party to train the students of First Party on the emerging technologies in order to bridge the skill gap and make them industry ready.

2.6 **Guest Lectures:** Second Party to extend the necessary support to deliver guest lectures to the students of the First Party on the technology trends and in house requirements.

2.7 **Faculty Development Programs:** Second Party to train the Faculties of First Party for imparting training as per the industrial requirement considering the National Occupational Standards in concerned sector, if available.

2.8 **Placement of Trained Students:** Second Party will actively engage to help the delivery of the training and placement of students of the First Party into internships/jobs; and will facilitate placements for at least 80% of the students. The Second Party will itself absorb at least 30 percentage of the trained students.

2.9 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programmes on the terms specified herein



A handwritten signature in black ink, located on the right side of the page, overlapping the text of clause 2.8.

2.10 There is no financial commitment on the part of the **Carmel College, Mala** the First Party to take up any programme mentioned in the MoU. If there is any financial consideration, it will be dealt separately.

### CLAUSE 3 INTELLECTUAL PROPERTY

3.1 Nothing contained in this MOU shall, by express grant, implication, Estoppel or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.

### CLAUSE 4 VALIDITY

4.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period **Grapesgenix Technical Solutions Pvt.Ltd**, the Second Party, as the case may be, will take effective steps for implementation of this MOU. Any act on the part of **Training Partner** or **Grapesgenix Technical Solutions Pvt.Ltd**, the Second Party after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension of this MOU

4.2 Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations

### CLAUSE 5 RELATIONSHIP BETWEEN THE PARTIES

5.1 It is expressly agreed that **First Party** and **Second Party** are acting under this MOU as independent contractors, and the relationship established under this MOU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MOU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.



First Party

Second Party

Any divergence or difference derived from the interpretation or application of the MoU shall be resolved by arbitration between the parties as per the Arbitration Act, 1996. The place of the arbitration shall be at District Head Quarters of the

First Party. This undertaking is to be construed in accordance with Indian Law with exclusive jurisdiction in the Courts of **Ernakulam**.

**GRAPESGENIX TECHNICAL SOLUTIONS PVT.LTD,**

Name of Institution	Name of Industry
Carmel College, Mala, Mala.P.O,Thrissur,Kerala-680732 Affiliated to the University of Calicut	Grapesgenix Technical Solutions Pvt Ltd, Patturaikkal, Thrissur- 680020
Contact Numbers : 0480-2890247	ph:- 974412113, 7736563694
carmelcollege@rediffmail.com	mail@grapertechs.com
<a href="http://www.carmelcollegemala.ac.in">www.carmelcollegemala.ac.in</a>	<a href="http://www.grapertechs.com">www.grapertechs.com</a>

**PATTURAIKKAL, THRISSUR**

**AGREED:**

For **Carmel College,Mala,**

For **GRAPESGENIX TECHNICAL  
SOLUTIONS PVT.LTD,  
PATTURAIKKAL, THRISSUR**



*Principal*  
Principal  
Carmel College  
Mala

For Grapesgenix Technical Solutions  
Pvt.Ltd

*Managing Director*  
Managing Director

Authorized Signatory

Authorized Signatory

Witness 1:

*Anu Augustin*  
Anu Augustin

Witness 2:






Private & Confidential



 **Acsia Technologies (P) Ltd.**  
Yamuna, SEZ III, Technopark,  
Kulathoor P. O, Trivandrum,  
Kerala-695583, India.

 +91 471 2710033

 info@acsiatech.com

 www.acsiatech.com

## INTERNSHIP AGREEMENT

This internship agreement (“Agreement”) is made and effective this **24 May 2022**

BETWEEN:

**GOPIKA M H** (herein after called the “Intern”), an individual with her permanent address Mankara (H), Edavilangu P.O, Thrissur (Dt) AND:


**Acsia Technologies Private Limited** a company incorporate under the Indian Companies Act, having its registered office at Trivandrum. The Employer and Intern are hereinafter collectively referred to as “Parties” or individually as “Party”.


The Company is willing to accept the intern on internship and the Intern is willing to work with the Company as an intern, with stipend of **Rs. 8000 per Month** (Rupees Eight Thousand per month), for a period of 2 (Two) months from the date of signing this Agreement. A ‘certificate of internship’ will be issued to the intern after successful completion of internship at the Company.

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 **Acsia Technologies (P) Ltd.**  
Yamuna, SEZ III, Technopark,  
Kulathoor P. O, Trivandrum,  
Kerala-695583, India.

 +91 471 2710033

 [info@acsiatech.com](mailto:info@acsiatech.com)

 [www.acsiatech.com](http://www.acsiatech.com)

Version 1.0

**IT IS HEREBY MUTUALLY AGREED TO BY AND BETWEEN THE PARTIES**

**HERETO AS**

**FOLLOWS:**

### **Terms & Conditions of the Internship**

#### **1. Working Hours**


The Intern will not be considered an official or a staff member of the Internship Organisation. However, to fulfil obligations during the training period the Intern is expected to perform her duties like any other official of the Internship Organisation. The official training hours for the intern will be from 9:00 a.m. to 06:00 p.m., Mondays to Fridays. However, the Intern may be required to work different, additional, or outside of normal training hours if necessary, for completion of specific training activities. The intern shall be required to attend minimum training hours of 40 (forty) hours a week. The Intern provide notice to the Trainer or other official designated by the Company of any illness or other unavoidable circumstances that might prevent him / her from attending work or completing the Internship.


#### **2. Duration of Internship**

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Internship period shall be for 2 (Two) months from the date of signing this Agreement, which may be terminated earlier if the Intern fails to follow the rules and regulations of the Internship Organisation

 Acsia Technologies (P) Ltd.  
Yamuna, SEZ III, Technopark,  
Kulathoor P. O., Trivandrum,  
Kerala-695583, India.

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### **3. Conflict of Interest:**

The Training offered to calls for whole time Internship and the Intern will devote time exclusively to the internship offered and will not undertake any other work for remuneration (part time or otherwise) or work in an advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any trade or business, during Internship period.

### **4. Duties**

So long as the intern is undergoing internship hereunder, he / she shall perform assignments diligently, to the best of his/her ability, to the reasonable satisfaction of the Internship Organisation and at a level of competency and effectiveness consistent with the academic studies undergone; The Intern shall comply with all policies, rules and regulations now or hereafter applicable to the employees of the Internship Organisation and to perform assignments in compliance with applicable laws, rules and regulations now or hereafter in effect.

### **5. Change of information**

The intern shall inform the Internship Organisation of any change in his/her personal data immediately during the internship period. Any notice to be given to the Intern shall be deemed to have been duly and properly given if delivered at the address in India, as recorded with the Internship Organisation.

### **6. Non-Disclosure agreement**

On joining, the intern shall be signing a non-disclosure agreement with the Internship Organisation.

### **7. Intellectual Property rights**

Any and all developments, inventions, improvements, methods, ideas, discoveries, business or technical innovations (whether patentable or not), technologies, creative or professional work

Private & Confidential



product, works of authorship and other intellectual property in any medium that may be developed, conceived or reduced to practice by the Intern (whether solely or jointly with others) during the course of Internship with the Internship Organisation, whether or not during regular training hours, and which relate to or are connected directly or indirectly with the business of the Internship

Organisation including, without limitation to, any of their respective products or processes (collectively, “ Developments”), shall be the sole and exclusive property of the Internship Organisation. The Intern shall not be entitled to any compensation, benefits or other consideration from the Internship Organisation in exchange for ownership, use or transfer of any Developments during the Internship period. The Intern agree to disclose all Developments to the Internship Organisation in reasonable detail promptly following the development or conception of the same. The Intern hereby assign to the Internship Organisation, any and all Developments and further agree to execute in favour of the Internship Organisation (or its designee) all such instruments of conveyance, assignment and transfer as may be requested from time to time by the Internship Organisation, whether during the term of internship or thereafter, in order to more fully vest in the Internship Organisation (or its designee) title to any and all Developments during the training period (and any related patents, patent applications, trademarks, trademark registrations, trade names, copyrights, copyright registrations and the like). In the event the Internship Organisation decides, in its discretion, to file for patent, copyright or trademark protection with respect to any Developments during the internship period in any jurisdiction, the Intern agree to reasonably cooperate with the Internship Organisation in furtherance of those efforts, during the term of internship or at any time thereafter.

☎ Acsia Technologies (P) Ltd.  
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Kulathoor P. O, Trivandrum,  
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☎ +91 471 2710033

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### **8. Quality and Information Security policies**

The Intern shall comply with Internship Organisation’s Quality and Information Security policies, standards, guidelines and procedures and any breach will result in termination of Internship. Policies will be explained to the Intern before commencement of the internship.


### **9. Termination of Internship**

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Unsatisfactory performance may lead to the termination of the internship at the initiative of the Internship Organisation, subject to an appropriate notice period of at least one week.

 **Acsia Technologies (P) Ltd.**  
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#### 10. General

The above terms and conditions are based on Company policies, procedures and other rules of the Internship Organisation currently applicable in India as well as overseas and are subject to amendments and adjustments from time to time. In all matters, including those not specifically covered here such as traveling, code of conduct, etc., the intern will be governed by the rules of the Company as shall be in force during the internship period

#### Declaration

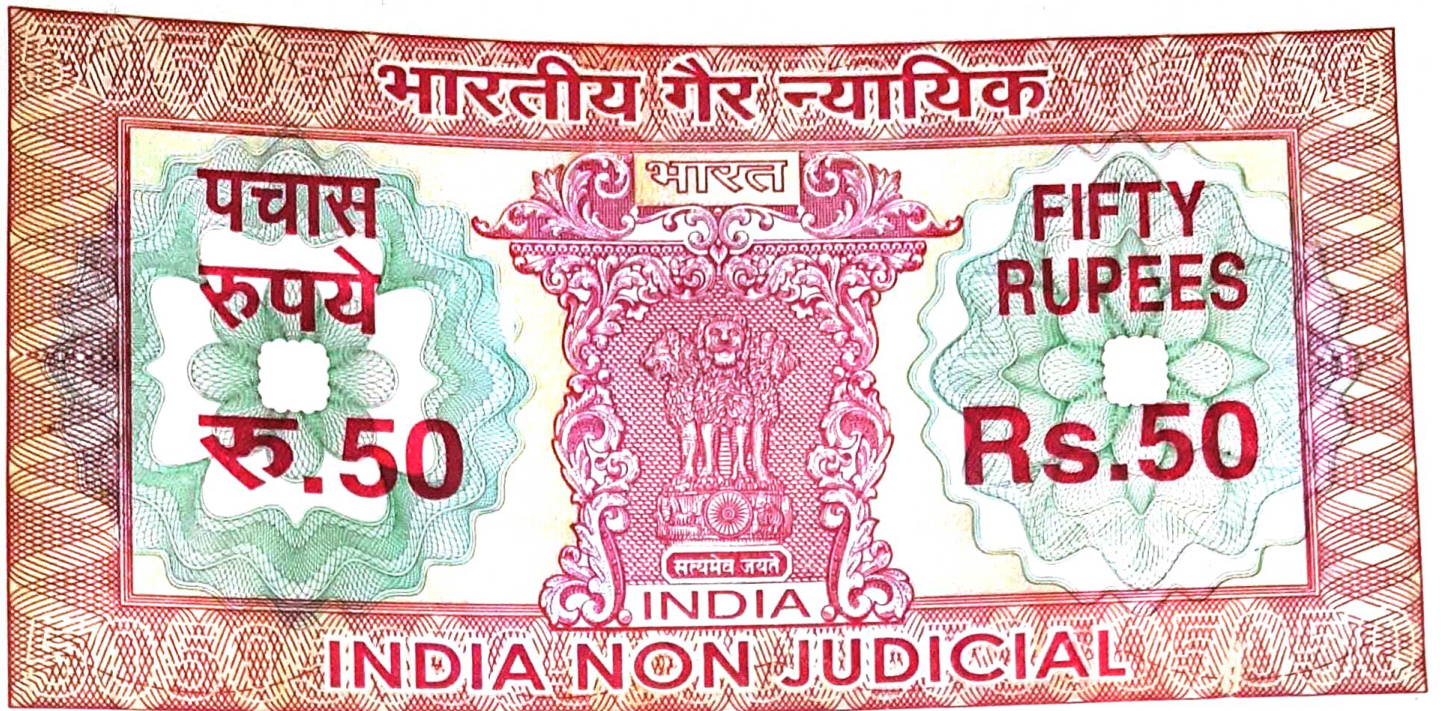
I hereby declare that I have gone through and understood all the terms and conditions mentioned in this document and I accept and agree to abide by them.

I understand that my relationship with Acsia Technologies Pvt Ltd is that of an Intern and an Internship Organisation providing practical training and there is no expectancy of employment at the end of the internship period. I may apply to any job openings of the Company, during or after the internship period, but shall be considered as an external candidate.

.....  
*GoPika*

Candidate **GOPIKA MH**

Date: **23-05-2022**



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CL 153301

ST. JOSEPH'S COLLEGE (AUTONOMOUS), IRINJALAKUDA

DEPARTMENT OF BIO-TECHNOLOGY

AND

CARMEL COLLEGE, MALA

DEPARTMENT OF BOTANY

In accordance with the mutual desire to promote academic research and development, cooperation between the two organizations, this Memorandum of Understanding is being signed for collaboration in the following areas.


- Knowledge Exchange
- Research Facilities
- Conduct of Seminars & Workshops
- Student & Faculty Exchange

In case any additional areas of cooperation may arise at a later date the same can be undertaken through mutual consent.

This MOU will become effective and valid for three years the date of signing by the representative of the two organizations.

Principal  
Carmel College, Mala

  
Principal  
Carmel College  
Mala

  
Principal  
St. Joseph's College (Autonomous),  
Irinjalakuda



106. 11. 2021 Rs. 50/-  
കാർമ്മൽ കോളേജ്, മല.

7-30 നമ്പർ  
ചാലക്കുടി ബോർഡ്  
അൽ-മാൻസൂർ വർഗ്ഗീയ്



**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**COMMUNITY AGROBIODIVERSITY CENTRE-MSSRF**

**AND**

**CARMEL COLLEGE, MALA, THRISSUR ,KERALA**

Community Agrobiodiversity Centre-MSSRF (hereinafter **CAbC-MSSRF**), located in Wayanad, Kerala and Carmel College, Mala, Thrissur Dt, Kerala, India ("the Parties")

**Recognizing** their common interests in many academic and educational fields,

**Valuing** institutional cooperation, and

**Wanting** to promote such cooperation in a more structured fashion

Agree as follows:

*Bindu*  
*Bindu*  
*GO D*

## **ARTICLE I            OBJECTIVES**

The objective of this Memorandum of Understanding (“MOU”) is to outline the understandings on which **CAbC-MSSRF** and Carmel College, Mala, Thrissur Dt, Kerala, India College will develop and carry out collaborative activities.

## **ARTICLE II            SCOPE OF ACTIVITIES**

The scope of collaboration on academic and research activities under this MOU may include, but is not limited to the following:

1. Exchange of scholarly publications and information;
2. Co-operation in the area of biodiversity research with faculty, staff, and graduate students;
3. Development of collaborative research programs or projects of mutual interest in the broader area of biodiversity;
4. Discussion of academic and administrative developments in education, including co-sponsorship of symposia, seminars and conferences and training programs;
5. Co-operation in the development of education generally, including the potential for offering joint programs at both undergraduate and post-graduate levels;
6. Pursuit of consulting and project opportunities.



## ARTICLE III

### CONTRIBUTION BY BOTH PARTIES

1. The Parties shall at all times keep confidential and shall not disclose to any third party, persons or individual any confidential information acquired or discovered by either Party in connection with the performance of this MOU unless otherwise authorised in advance in writing by either Party.
2. Nothing to this MOU shall prevent the Parties from contracting with any third Party on a similar basis with regards to the subject matter of this MOU.
3. Neither Party is an agent, representative, or legal partner of the other Party. Neither Party shall have any right, power, or authority to enter into any contract, commitment or agreement for, or on behalf of, or incur any obligation or liability of, or to otherwise bind, the other Party. This MOU shall not be interpreted or construed to create an association, agency, joint venture, or legal partnership between the Parties or to impose any liability attributable to such a relationship upon either Party.
4. Signature of this MOU does not and shall not create any legal relations nor material, financial or other obligation between the Parties. Neither Party shall be legally bound by the terms of this agreement. If the Parties decide, having entered this MOU, they would like to consider binding arrangements with each other, for example to provide services to each other, then they shall negotiate and agree in writing a binding agreement, such as a Memorandum of Agreement, relating to any such matter. Specific initiatives are to be considered and agreed upon, on a case by case basis, including the contributions and obligations of each Party.

**ARTICLE IV**

**AMENDMENT AND DURATION OF THE AGREEMENT**

This Memorandum is effective for a period of **Five** years from the date of signature. It may be extended or amended with the written agreement of both Parties. This Memorandum of Understanding may be terminated by either party subject to the delivery of six (6) months advance notice, in writing.

Signed on behalf of:

Carmel College, Mala, Thrissur Dt, Kerala, India <sup>and</sup> Community Agrobiodiversity Centre-  
MSSRF India

*Licy A.D.*

*Shakeela V*  
*18.11.2021*

Signatory

Signatory

Name: Dr.Sr. Licy.A.D.

Name: Dr. Shakeela V.

Position: Principal

Position: Director (CAbC-MSSRF)

**Principal**  
**Carmel College**  
**Mala**

**Dr. Shakeela .V**  
**DIRECTOR**  
**M.S. SWAMINATHAN RESEARCH FOUNDATION**  
**CAbC, PUTHOORVAYAL P.O.**  
**WAYANAD**



Date:

Date: 18 - 11 - 2021





CARMEL COLLEGE, MALA  
Nationally Re-accredited with 'A' Grade  
(Third Cycle), Thrissur Dt., Kerala- 680732  
Ph:04802890247, Fax: 04802890247  
E-mail: carmelcollege@rediffmail.com,  
Website: www.carmelcollegemala.ac.in



THE ZAMORIN'S GURUVAYURAPPAN  
COLLEGE, KOZHICODE  
Re-accredited by NAAC with Grade A  
Kozhikode-673014, Kerala  
Phone:0495-2331046  
E-mail: zgckozhikode@gmail.com

Date:13/11/2020

## MEMORANDUM OF UNDERSTANDING

BETWEEN

DEPARTMENT OF SOCIOLOGY, CARMEL COLLEGE, MALA

AND

DEPARTMENT OF SOCIOLOGY, THE ZAMORIN'S GURUVAYURAPPAN  
COLLEGE, KOZHICODE

In accordance with the mutual desire to promote academic research and social development cooperation between two organizations, this Memorandum of Understanding is being signed for collaboration in the following areas through online & offline mode.

1. Faculty Exchange Programme.
2. Student Exchange Programme.
3. Social Research.
4. Project work.
5. Specific problems on which staff and students can take mini projects.
6. Sharing Resources.
7. Seminar/Workshop/Awareness programmes on mutual Cooperation.
8. Training programmes for staff and students

In case any additional areas of cooperation may arise at a later date the same can be undertaken through mutual consent.

This MoU will become effective and valid for five years the date of signing by the representatives of the two organizations.

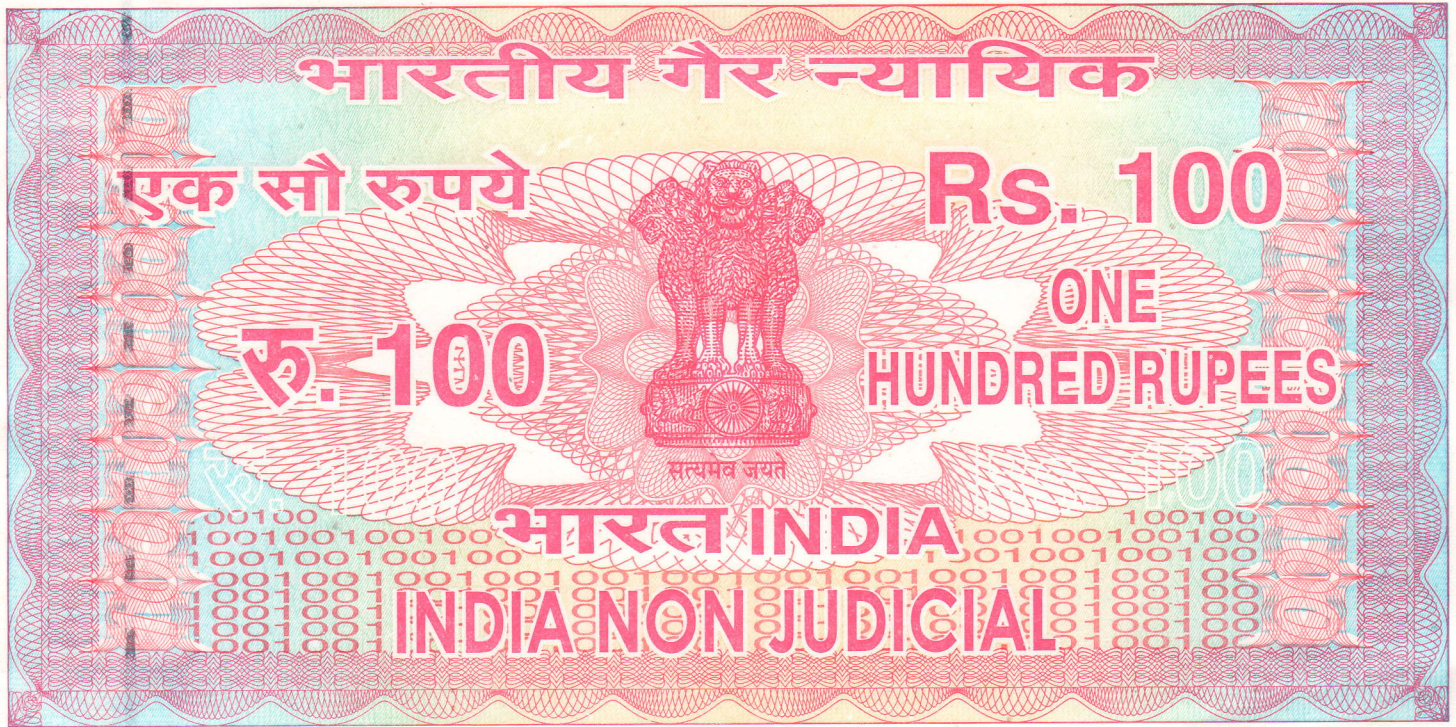
Principal

Carmel College, Mala



Principal

The Zamorin's Guruvayurappan College  
Kozhikode



കേരളം കേരल KERALA

CW 491355



**MEMORANDUM OF UNDERSTANDING**

between

**Department of Sociology, Carmel College, Mala**

and

**Kerala Institute of Local Administration (KILA), Mulankunnathukavu, Thrissur**

The Memorandum of Understanding (here in after referred to as MoU) is made on 29/03/2021 between Department of Sociology, Carmel College, Mala (herein after referred to as first party) and Kerala Institute of Local Administration (KILA) (here in after referred to as second party) for conducting Internship, Training Programmes and Certificate Courses for Students of Carmel College, Mala, Thrissur. This MoU is signed by Sr.Jisha Chakkunny M, Head of the Department of Sociology, Carmel College, Mala representing the first party and Dr. Joy Elamon, Director General, Kerala Institute of Local Administration (KILA) representing the second party.

*Jisha*  
JISHA CHAKKUNNY M  
Assistant Professor  
Dept. of Sociology  
Carmel College, Mala



*Joy Elamon*  
Dr. Joy Elamon  
DIRECTOR GENERAL  
Kerala Institute of Local Administration (KILA)  
Mulamgannathukavu PO, Thrissur-680581, Kerala  
Tel: +91 - 487-2201312

*Jisha*  
No. 7995  
23-3-2021

*Rsl Lectr*

HEAD, DEPARTMENT OF SOCIOLOGY

*Joy Elamon*  
P.D.PAUL  
VENDOR NO: 14  
P.O.MALA-68072

*Joy Elamon*  
SUB-TREASURER  
72-3-2021

Whereas both parties have agreed to associate and carry out the Internship, Training Programmes and Certificate Courses with the overall objective of enhancing the knowledge, attitude and practices of the students of the Department of Sociology, Carmel College, Mala. Now both parties have agreed to enter into this MoU formulated as per the mutually agreed terms and conditions as mentioned below.

1. To organise Certificate Course on Local Governance to the students of the Department of Sociology, Carmel College, Mala at KILA Campus as per the timetable prepared jointly by both parties. The certificate courses can be either online or offline
  - a) The second Party will provide class rooms and basic infrastructure facilities including Library facilities for the participants of the course in KILA.
  - b) The selection of students will be done by the first party
  - c) The overall coordination of the programme will be done by the first party in consultation with the second party
  - d) The resource persons will be identified and arranged by the second party
  - e) Certificate will be issued jointly by both parties
2. Internship programme for the students can be either online or offline.
3. Workshops/Training programmes
4. Library for references

### Expenditure

All the expenditure related to the certificate course on Local Governance to the students arranged at KILA will be done by the second party. This includes resource person's fee, training materials, stay and food. If the programme is scheduled either at Carmel College, Mala or any other mutually agreed venue, the first/second party will bear the resource person's fee and other expenditure, if any based on mutual discussion and agreement. The programme co-ordination will be done by the first party.

*Jisha*  
JISHA CHAKKUNNY M  
Assistant Professor  
Dept. of Sociology  
Carmel College, Mala



*Joy Elamon*  
Dr. Joy Elamon  
DIRECTOR GENERAL  
Kerala Institute of Local Administration (KILA)  
Mulamgannathukavu PO, Thrissur-680581, Kerala  
Tel: +91 - 487-2201312

The first party will provide the infrastructure facilities to KILA for organizing its programmes for Local Governments, based on mutually agreed terms and conditions.

### **Programme Implementation**

Course Structure and Syllabus will be prepared jointly by both the parties. The course will be steered by Course Director - a Faculty Member entrusted by the second party. Coordination of the sessions and maintenance of attendance will be done by the first party. Internal and external evaluation of the programme will be done jointly by both parties.



**Signature (First Party)**

**Sr. Jisha Chakkunny M.  
Head of the Department  
Sociology  
Carmel College, Mala**



JISHA CHAKKUNNY M  
Assistant Professor  
Dept. of Sociology  
Carmel College, Mala



**Signature (Second Party)**

**Dr. Joy Elamon, Director  
Kerala Institute of Local of  
Administration,  
MulankunnathuKavu, Thrissur**

