

Date: 3/8/23
Mode: Online

Time: 11.00 a.m.

- Agenda :
- 1) FDP for the teaching faculty
 - 2) Orientation programme on NEP
 - 3) Orientation programme on Curriculum framework
 - 4) Semester-end verification by IOAC
 - 5) National Employability certification courses

Members Present:-

Dr. Sr. Seena	SS
Mary Philip	MP
Linda Joseph	LJ
Meenu Jose	mj
Greatel Francis	GF
Maya Mathew	MM
Brighty Robert	BR

Discussions and decisions: -

- The IOAC in collaboration with the KSHEC Council proposes to conduct a 5-day FDP on OBE and AI Tools for the teaching faculty from different parts of India, in an online mode.
- An orientation session on the implementation of NEP is to be conducted for the faculty members after enquiring about the availability of a suitable resource person.
- Since the college is gearing up the implementation of the 4-year U.G. programme, an orientation session for the Teaching and Non-Teaching staff members was decided to be organised.
- It was also decided by the IOAC members in the presence of the Principal that the bi-annual verification of files & data updation, will be completed by the teams by the second week of November.
- In a novel initiative of the IOAC, some of the certificate, value-added and diploma courses being offered by the college earlier, are to be now upgraded to National Employability certifications.

Sampath
Co-ordinator

Deep
Chairperson

Action Taken Report

- The IOAC in collaboration with The KSHBC conducted a National level 5-day FDP in the online mode which had a very good number of participants from different parts of the country.
- An Orientation session on NEP implementation was conducted for the Teaching and Non-Teaching members was conducted on 18/9/23 in the audio-visual room with Prof. Simon Prathil as the resource-person.
- An orientation session on the processes & procedures involved in the curriculum framing for the 4-year UG programme was organised by the IOAC for the teaching faculty members on 21/9/23 in the audio-visual room.
- The bi-annual verification of files and data uploads was carried out by the IOAC team in the first two weeks of November and all the necessary corrections were communicated to the departments concerned.
- 9 courses being offered by the institution have been proposed to be included in the list of National Skill Employability Certification. Any other departments willing to offer any more courses under this banner, have been asked to submit applications.

Charitha
Co-ordinator

Shrey
Chairperson