

Date : 10/6/15
 Time : 12.30 pm.

Agenda : Requirement of free availability of internet in the college.

Members :

1. Principal ee
2. Sr. Lixy.A.D la
3. Ms. Mary.M.V ma
4. Ms. Nithya Nith
5. Ms. Geetha Geeth

Venue : Principal's Room.

Student members pointed out that they need enough time of access to internet in the college. Committee discussed about it and decided to provide free internet availability in the library without any time restriction.

Decision :-

- 1) Decided to provide free internet facility in the Library.

Co-ordinator

S e e S u y
 President.

Date: 5/10/15

Time: 12:30 pm

Agenda: My Zone activities

Members:

- | | |
|--------------------|----------------|
| 1. Principal | <u>CS</u> |
| 2. Sr. Lizy. A.D. | <u>L</u> |
| 3. Ms. Mary. M.V | <u>M</u> |
| 4. Graciel Francis | <u>Graciel</u> |
| 5. Nithya. | <u>Nith</u> |

Venue: Principal's Room.

Students reps expressed their interest in the My Zone program which started last year. They expressed their willingness to cooperate if the activities are enhanced.

Decision:

- 1) Decided to enhance the activities of My Zone.

Co-ordinator.

S. S. K. K.
President.

Date : 12/02/2016
 Time : 03.30 pm
 Venue : Principal's Room

Agenda

1. To read and confirm the minutes of the previous meeting of Grievances Redressal Cell-Students, held on 05/10/2015
2. To consider and approve the action taken report on the decisions taken in the previous meeting
3. To consider the grievances or suggestions from the students

Members

Dr. Sr. Lizy. C. I (Principal - chair person)	eu
Dr. Sr. Licy A D (Co-Ordinator)	l
Ms. Mary M. V (Student Advisor)	m
Ms. Greatel Francis (Faculty Member)	ab

Decisions

- The minutes of the meeting held on 5th October 2015 was confirmed and approved the action taken report.
- Student representative reported the issue of pigeons in the class corridor. Considering this, Cell decided to close ventilation using net.

Princy K. C. P
 Co-Ordinator

eu
 Principal

Action taken report of the meeting held on 12/02/2016

- As per the decision from the meeting of Grievances Redressal Cell - students, held on 12/2/2016, Ventilation of the class rooms and corridors were closed using net.

Date: 24/06/2016
 Time: 3-30 pm
 Venue: Principal's Room

Agenda

- To read and confirm the minutes of the previous meeting of Grievances Redressal Cell - Students held on 12/02/2016
- To consider and approve the action taken report on the decisions taken in the previous meeting
- To consider the grievances or suggestions from the Students.

Members

Dr. Sr. Lizy. C.I (Principal - Chair Person)	CS
Dr. Sr. Licy A.D (Vice Principal)	L
Dr. Princy. K.G (CO-Ordinator)	P
Ms. Mary. M.V (Student Advisor)	ab

Decisions

- The minutes of the meeting held on 12th February 2016 was confirmed and approved the action taken report.
- Decided to solve the issues related to water cooler filter and give instruction for the mechanic to monitor the servicing of the electric items like fans, lights etc and servicing/cleaning of the water filters/coolers before commencement of the new session.

Princy K.G
 Co-Ordinator

CS
 Principal.

Action taken report of the meeting held on 24/06/2016


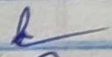


- As per the decision from the meeting of Grievances Redressal Cell - students, held on 24/06/2016, Servicing of water cooler and electric items were done.

Date : 29th October 2016
 Time : 3.30 pm
 Venue : Principal's Room.

Agenda

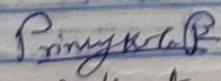
1. To read and confirm the minutes of the previous meeting of Grievances Redressal Cell-Students, held on 24/06/2016
2. To consider and approve the action taken report on the decisions taken in the previous meeting
3. To consider the grievances or suggestions from the students.


Members

Dr. Sr. Lizy. C.T (Principal - Chair Person) 
 Dr. Sr. Lily. A.D (Vice Principal) 
 Dr. Princy. K.G (CO-ordinator) 
 Ms. Mary. M.V (Student Advisor) 

Decisions

- The minutes of the meeting held on 24/06/2016 was confirmed and approved the action taken report.
- Decided to renovate the Computer lab and extend the facility in the lab.


 Co-ordinator


 Principal

Action taken report of the meeting held on 29/10/2016

- As per the decision from the meeting of Grievances Redressal cell - students held on 29/10/2016 computer lab was extended with more computers.

Date : 10/03/2017
 Time : 3.30 pm
 Venue : Principal's Room

Agenda

1. To read and confirm the minutes of the previous meeting of Grievances Redressal Cell - Students, held on 29/10/2016
2. To consider and approve the action taken report on the decisions taken in the previous meeting
3. Drinking water Facility

Members

Dr. Sr. Lizy. C.I (Principal - Chair Person)	<u>LS</u>
Dr. Sr. Lizy. A.D (Vice-Principal)	<u>L</u>
Dr. Princy. K.G (Co-ordinator)	<u>P</u>
Ms. Mary. M.V (Student Advisor)	<u>M</u>

Decisions

- The minutes of the meeting held on 29/10/2016 was confirmed and approved the action taken report.
- Decided to purchase a new water cooler and maintenance work of the existing machines.

Princy K.G
 Co-ordinator

LS
 Principal

Action taken report of the meeting held on 10/03/2017





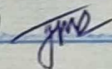
- As per the decision from the meeting of Grievances Redressal Cell-students held on 10/03/2017 drinking water facility was enhanced.

Date : 21/06/2017
 Time : 3.30pm
 Venue : Principal's Room

Agenda

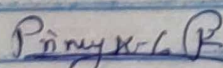
- To read and confirm the minutes of the previous meeting of Grievances Redressal Cell - Students, held on 10/3/2017
- To consider and approve the action taken report on the decisions taken in the previous meeting
- Drinking water facility
- Maintenance of light, fan, LCD projector etc.


Members

1. Dr. Sr. Lizy C.I (Principal - chairperson) 
2. Dr. Sr. Lizy A.D (Vice Principal) 
3. Dr. Princy K.G (Co-ordinator) 
4. Ms. Mary M.V (Student Advisor) 
5. Sr. Tisha Chakkunny (Faculty Member) 

Decisions:

- The minutes of the meeting held on 10.03.2017 was confirmed and approved the action taken report.
- Decided to solve the issues related to water cooler filter and give instruction for the mechanic to monitor the servicing of the electric items like fans, lights etc. and servicing/cleaning of the water filters/coolers within 2 weeks.


 Co-Ordinator


 Principal.

Action taken report of the meeting held on 21/06/2017

- As per the decision from the meeting of Grievances Redressal Cell - students, held on 21/6/2017 maintenance work of electrical items and water cooler was done

Date: 13th October 2017

Time: 3:30 pm

Venue: Principals' Room

Agenda

- To read and confirm the minutes of the previous meeting of Grievances Redressal Cell - students, held on 21-06-2017
- To consider and approve the action taken report on the decisions taken in the previous meeting.

Members

1. Dr. Sr. Lizy. C.I (Principal - Chair Person) *LS*
2. Dr. Sr. Lily. A.D (Vice Principal) *L*
3. Dr. Princy K.G (Co-ordinator) *P*
4. Ms. Mary M.V (Student Advisor) *M*
5. Sr. Jisha Chakkunny (Faculty Member) *JMS*

Decisions

- The minutes of the meeting held on 21/06/2017 was confirmed and approved the action taken report.
- Regarding matter of grievance complaint, it was found by the members that not a single grievance has been brought to the notice of the cell during the session, thus redressal is nil.

Princy K.G.P
Co-Ordinator

LS
Principal

Action taken report of the meeting held on 18/10/2017

- Since there was no grievance complaint, Redressal is not

Date : 28/02/2018
 Time : 3.30 pm
 Venue : Principals' Room.

Agenda

- To read and confirm the minutes of the previous meeting of Grievances Redressal Cell - students, held on 18/10/2017
- To consider and approve the action taken report on the decisions taken in the previous meeting
- Issue of Hornet (Kadannal) in Chavara Block.

Members

1. Dr. Sr. Lizy. C.T (Principal - Chair Person) CSJ
2. Dr. Sr. Lizy. A.D (Vice Principal) h
3. Dr. Princy K.G (co-ordinator) P
4. Ms. Mary M.V (Student Advisor) M
5. Sr. Pisha Chakkunny (Faculty Member) JMS

Decisions:

- The minutes of the meeting held on 18/10/2017 was confirmed and approved the action taken report.
- Decided to call experts to remove the home of Hornets and destroy them immediately

Princy K.G
 co-ordinator

CSJ
 Principal

Action taken report of the meeting held on 28/2/2018

- The issue of Hornets was solved and removed them from the Campus.

Action taken report of the meeting held on 28/2/2018

- The issue of Hornets was solved and removed them from the Campus.

Date : 27th June 2018

Time : 3.30pm

Venue : Principal's Room

Agenda

- To read and confirm the minutes of the previous meeting of Grievances Redressal Cell - students, held on 28/02/2018
- To consider and approve the action taken report on the decisions taken in the previous meeting
- Transportation Facility

Members

Dr. Sr. Lizy. G.I (Principal - Chair Person) *LS*
 Dr. Sr. Lizy. A.D (Vice Principal) *L*
 Dr. Princy. K.G (Co-ordinator) *P*
 Sr. Rini Raphael - ab

Decisions

- The minutes of the meeting held on 28-02-2018 was confirmed and approved the action taken report.
- Decided to contact KSRTC Bus Station to start new buses in college time and to extend the trip to college.

Princy K.G.P
 Co-ordinator

LS
 Principal

Action taken report of the meeting held on 27/06/2018

- Principal Submitted written request to Mala KSR Bus station to start new buses in college time and to extend the trip to college.

Date : 25th October 2018


Time : 3.30pm


Venue : Principal's Room


Agenda

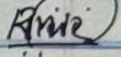
- To read and confirm the minutes of the previous meeting of Grievances Redressal Cell, Students, held on 27-06-2018
- To consider and approve the action taken report on the decisions taken in the previous meeting.
- Toilet facility attached to the Examination Hall
- Water cooler, Amplifier etc.

Members

Dr. Sr. Lizy. C-I (Principal - chair Person) 

Dr. Sr. Licy. A.D (Vice-Principal) 


Dr. Princy. K.G (Co-ordinator) 

Sr. Rini Raphael 

Decisions

- The minutes of the meeting held on 27/06/2018 was confirmed and approved the action taken report
- Decided to construct toilets in the Second floor of Charara Block nearer to Examination Hall.
- Due to flood, since the Amplifier in the Auditorium and water cooler in the Students corner were damaged decided to purchase new one and do maintenance works.

Princy K.G
Co-ordinator


Principal

Action taken report of the meeting held on 24/10/2018

- Construction work of toilets in the second floor of Chewara Block nearer to Examination Hall Started
- Maintenance work was done for electrical items and purchased new water cooler and Amplifier

Date: 28th February 2019
 Time: 3.30pm
 Venue: Principal's Room

Agenda

- To read and confirm the minutes of the previous meeting of Grievances Redressal cell - Students, held on 24/10/2018
- To consider and approve the action taken report on the decisions taken in the previous meeting.
- Repairing of toilets and Drainage system.

Members

Dr. Sr. Lizy. C.I (Principal - chair person) CS
 Dr. Sr. Licy. A.D (Vice Principal) L
 Dr. Princy. K.G (CO-ordinator) P
 Sr. Rini Raphael Rini

Decisions

- The minutes of the meeting held on 24/10/2018 was confirmed and approved the action taken report.
- Due to flood in August, there was damage for toilets and drainage system and decided to repair them as early as possible.

Princy K.G
 CO-ordinator

CS
 Principal

Action taken report of the meeting held on 27/02/2019

- Repairing work of toilets and drainage system was done.

Date : 24th June 2019
 Time : 3.30 pm
 Venue : Principal's Room.

Agenda

- To read and confirm the minutes of the previous meeting of Grievances Redressal Cell - Students, held on 27/02/2019.
- To consider and approve the action taken report on the decisions taken in the previous meeting.
- Construction of toilets in the first floor
- Canteen facility

Members

1. Dr. Sr. Lizy. C.I (Principal - Chair person) ~~CS~~
2. Dr. Sr. Lily A.D (Vice Principal) ~~L~~
3. Dr. Princy. K.G (Co-ordinator) ~~P~~
4. Sr. Rini Raphael ~~RM~~
5. Revathy. A.R ~~AR~~

Decisions

- The minutes of the meeting held on 27/02/2019 was confirmed and approved the action taken report
- Decided to construct a toilet for students in the 1st floor
- Since some of our students are coming to college without having breakfast, it was decided to increase the canteen facility and provide breakfast for the students.
- Decided to construct toilet in the 1st floor for the students.

Princy K.G
 Co-ordinator

~~CS~~
 Principal

Action taken report of the meeting held on 26/6/2019

- Construction work of the toilet is going on
- Canteen facility was increased

Date : 17th October 2019

Time : 3.30 pm

Venue : Principals' Room

Agenda

- To read and confirm the minutes of the previous meeting of Grievances Redressal Cell - students, held on 26/06/2019
- To consider and approve the action taken report on the decisions taken in the previous meeting
- Drinking water facility - Hot water and cold water.

Members

1. Dr. Sr. Lizy . C.I (Principal - Chair Person) ~~CS~~
2. Dr. Sr. Lily A.D (Vice Principal) ~~L~~
3. Dr. Princy . K.G (Co-ordinator) ~~P~~
4. Dr. Sr. Rini Raphael ~~Rini~~
5. Revathy . A.R. ~~AR~~

Decisions

- The minutes of the meeting held on 26/06/2019 was confirmed and approved the action taken report.
- Decided to purchase water filter having both hot and cold water facility to the canteen.

Princy K.G.P
Co-Ordinator

~~CS~~
Principal.

Action taken report of the meeting held on 9/10/2019

- water filter having both hot and cold water facility was purchased to the canteen.






GA-

Date : 25th February 2020
 Time : 3.30 pm
 Venue : Principal's Room

Agenda

- To read and confirm the minutes of the previous meeting of Grievances Redressal Cell - Students, held on 9-10-2019
- Toilets in the Second Floor.


Members

1. Dr. Sr. Lizy. C.I (Principal - Chair Person) 
2. Dr. Sr. Lizy. A.D (Vice Principal) 
3. Dr. Princy. K.G (Co-ordinator) 
4. Dr. Sr. Rini Raphael 
5. Revathy. A.R 

Decisions

- The minutes of the meeting held on 9/10/2019 was confirmed and approved the action taken report.
- Decided to construct toilets in the II Floor

Princy K.G.R
 Co-ordinator


 Principal

Action taken report of the meeting held on 5th February 2020

- Construction of Toilets in the second floor is going on

Date: 15.7.2020

Time: 3 pm

Venue: Principal's Room

Agenda

- Problems of Online teaching-learning process in the Covid-19 Crisis Period.
- Classes through Moodle-Platform and its importance.

Members

1. Dr. Sr. Licy AD
2. Dr. Merin Francis [Co-ordinator] Merin
3. Dr. Princy KG B
4. Ms. Mary Philip ab
5. Dr. Jismi Joseph J
6. Rajeswary PK Raj
- 7.

Decisions

- Decided to arrange time-table for the smooth conducting of daily classes (online mode)
- Teaching notes, and study materials, class tests and learning activities are to be given to the students through Moodle platform.

Merin
Co-ordinator
(Secretary)

AD
Principal
(President)

Action taken report of the meeting

- Take necessary actions to familiarize the Online-teaching learning methods to the ~~children~~ students.
- Prepared an apt timetable for the daily classes as per the instructions given by Calicut University During the Covid-19 Crisis.

Date: 15.12.2020

Time: 3.30 pm

Venue: Visitor's Room

Agenda

- Problems related to the Online classes (Net issue, Range issue, etc...)
- Internal Exams of I semester students.

Members

Dr. Sr. Licy AD ✓

Dr. Merin Francis (merin)

Dr. Princy KGT P

Dr. Jismi Joseph

Ms. Mary Philip JP

Ms. Rajeswary PK (Raji)

Decisions

- As per the need of students who are unable to attend the daily classes due to network problems, it was decided to take appropriate actions after discussing this issue with the teachers.

Decided to conduct,

- All internal Exams of this Academic year through Moodle (I semester students).
- Decided to introduce moodle to first semester students and complete their moodle registration quickly.

(merin)
Co-ordinator
(Secretary)

(king) M.
Principal
(President)

Action taken report of the meeting.

- Arrangements were made to make record classes and notes of important lessons available to the students.
- I Internal Exams are conducted through moodle as like other Semester students and for this moodle Platform introduced to I Semester students. Their moodle registration process was completed before the Examination.

Date : 25-02-2021
 Time : 3 pm
 Venue : Visitors Room

Agenda

1. Sixth Semester University Examination Dates.
2. Bund Construction (Agri. Bvoc department)

Members

Dr. Sr. Licy AD
 Dr. Merin Francis *(nim)*
 Dr. Princy K G *P.*
 Dr. Jismoly Joseph *J*
 Ms. Mary Philip *M*
 Ms. Rajeswary P K *Raj*
 Mr. Joshy Kanjoothara *Joshy*
 Mrs. Aleena Lawrence *Aleena*

Decisions

- * Decided to draft a letter to the University, notifying the problems related to the 6th Semester University Examination dates.
- * Wardmember informed that as a part of Thozhilunappu scheme, it is decided to construct boundary around our paddy field (Varambu)
- * Ward member Mr. Joshi informed that it is decided by the Panchayath to construct bund in the Paddy field depending on the availability of govt. fund.

(nim)
 Co-ordinator
 (Secretary)

(nim)
 President
 (Principal)

Action taken report of the meeting

- A letter referring to the problems related to the 6th semester Exams was sent to University.
- Waiting for further action on the matters promised by the Panchayath ward members at the meeting (Band Construction matter)