



CARMEL COLLEGE, MALA

Nationally Re-accredited with 'A' grade (Third Cycle)

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Criteria VI

Governance, Leadership and Management

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

PERFORMANCE APPRAISAL SYSTEM FOR TEACHING AND TEACHING STAFF

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

PERFORMANCE APPRAISAL SYSTEM FOR TEACHING AND TEACHING STAFF

Sl. No	Content
	Teacher Evaluation by Students, Parents and Alumnae
	Teachnig Plan
	Teacher's Diary
	Teachers Self Appraisal Form
	Academic Co-ordinators
	Academic Audit
	Self Appraisal of Administrative Staff
	Meet the Principal

Teacher Evaluation by Students, Parents and Alumnae

Teacher Evaluation Sheet

Name of the Teacher: Dr. Sinjumol.

Class: 11th rd V sem Dept: Botany.

(Rating Scale: Excellent-5; Very Good -4; Good-3; Poor-2; Very Poor -1
Kindly circle the appropriate score)

1. Knowledge of the Subject	(5)	4	3	2	1
2. Discusses topics and interact in the class	5	(4)	3	2	1
3. Communicates clearly and motivates students to learn	5	(4)	3	2	1
4. Regularity	(5)	4	3	2	1
5. Punctuality	(5)	4	3	2	1
6. Ability to maintain discipline and control over the class	(5)	4	3	2	1
7. Uses modern teaching aids like power point presentation and web resources.	(5)	4	3	2	1
8. Teachers attitude is friendly and helpful	(5)	4	3	2	1
9. Personal attention to students	5	(4)	3	2	1
10. Evaluation process is fair and unbiased	5	(4)	3	2	1
11. Special attention to weak students	5	(4)	3	2	1
12. Allows students to express ideas	5	(4)	3	2	1
13. Gives relevant assignments	(5)	4	3	2	1
14. Valuation and return of test papers	5	(4)	3	2	1
15. Total impression about the teacher	(5)	4	3	2	1
16. Helps students in realizing career goals	5	(4)	3	2	1

Any other Suggestions:

Teacher Evaluation Sheet

Name of the Teacher: Dr. Sinjumol

Class: 11th VI SEM Dept: Botany

(Rating Scale: Excellent-5; Very Good -4; Good-3; Poor-2; Very Poor -1
Kindly circle the appropriate score)

1. Knowledge of the Subject	(5)	4	3	2	1
2. Discusses topics and interact in the class	5	(4)	3	2	1
3. Communicates clearly and motivates students to learn	5	(4)	3	2	1
4. Regularity	(5)	4	3	2	1
5. Punctuality	(5)	4	3	2	1
6. Ability to maintain discipline and control over the class	(5)	4	3	2	1
7. Uses modern teaching aids like power point presentation and web resources.	(5)	4	3	2	1
8. Teachers attitude is friendly and helpful	(5)	4	3	2	1
9. Personal attention to students	5	(4)	3	2	1
10. Evaluation process is fair and unbiased	5	(4)	3	2	1
11. Special attention to weak students	5	(4)	3	2	1
12. Allows students to express ideas	5	(4)	3	2	1
13. Gives relevant assignments	(5)	4	3	2	1
14. Valuation and return of test papers	5	(4)	3	2	1
15. Total impression about the teacher	(5)	4	3	2	1
16. Helps students in realizing career goals	5	(4)	3	2	1

Any other Suggestions:

Teacher Evaluation Sheet

Name of the Teacher: Shibi sir (Hindi)

Class: Ist sem. Dept: Bsc. Botany.

(Rating Scale: Excellent-5; Very Good -4; Good-3; Poor-2; Very Poor -1
Kindly circle the appropriate score)

1. Knowledge of the Subject	<u>5</u>	4	3	2	1
2. Discusses topics and interact in the class	<u>5</u>	4	3	2	1
3. Communicates clearly and motivates students to learn	<u>5</u>	4	3	2	1
4. Regularity	<u>5</u>	4	3	2	1
5. Punctuality	<u>5</u>	4	3	2	1
6. Ability to maintain discipline and control over the class	<u>5</u>	4	3	2	1
7. Uses modern teaching aids like power point presentation and web resources.	5	4	<u>3</u>	2	1
8. Teachers attitude is friendly and helpful	<u>5</u>	4	3	2	1
9. Personal attention to students	5	<u>4</u>	3	2	1
10. Evaluation process is fair and unbiased	<u>5</u>	4	3	2	1
11. Special attention to weak students	5	<u>4</u>	3	2	1
12. Allows students to express ideas	<u>5</u>	4	3	2	1
13. Gives relevant assignments	<u>5</u>	4	3	2	1
14. Valuation and return of test papers	<u>5</u>	4	3	2	1
15. Total impression about the teacher	<u>5</u>	4	3	2	1
16. Helps students in realizing career goals	<u>5</u>	4	3	2	1

Any other Suggestions:

IQAC
CARMEL COLLEGE, MALA

ALUMNAE FEEDBACK ON CURRICULUM (2019 - 2020)

Name: ANJALI P.C

Department: BBA

Year of study: 2016-2019

Programme: UG/ PG

Grading: Excellent-5, Very Good - 4, Good-3, Average-2, Poor- 1

Sl. No	Attributes	5	4	3	2	1
1.	Syllabus is need-based		✓			
2.	Quality of teaching curriculum	✓				
3.	Adequacy of learning resources to support effective delivery of curriculum			✓		
4.	Availability of physical facilities to enhance curriculum delivery		✓			
5.	Adequacy of syllabus in helping to qualify competitive examinations	✓				
6.	The curriculum has prospects for higher studies	✓				
7.	The curriculum fosters entrepreneurship		✓			
8.	Relevance of curriculum in ascertaining employability	✓				
9.	Efficiency of curriculum in developing skills and innovative thinking			✓		
10.	Efficacy of curriculum in imparting competency to handle real life situations				✓	

IQAC
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ALUMNAE FEEDBACK ON CURRICULUM (2018 - 2019)

Name: *Mariya Jose*

Department: *B-com Computer*

Year of study: *2015 - 2018*

Programme: *UG/ PG*

Grading: Excellent -5, Very Good-4, Good- 3, Average-2, Poor - 1

Sl. No	Attributes	5	4	3	2	1
1.	Syllabus is need-based	✓				
2.	Quality of teaching curriculum		✓			
3.	Adequacy of learning resources to support effective delivery of curriculum	✓				
4.	Availability of physical facilities to enhance curriculum delivery		✓			
5.	Adequacy of syllabus in helping to qualify competitive examinations			✓		
6.	The curriculum has prospects for higher studies	✓				
7.	The curriculum fosters entrepreneurship		✓			
8.	Relevance of curriculum in ascertaining employability	✓				
9.	Efficiency of curriculum in developing skills and innovative thinking				✓	
10.	Efficacy of curriculum in imparting competency to handle real life situations			✓		

IQAC
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ALUMNAE FEEDBACK ON CURRICULUM (2017 - 2018)

Name: VANDANA N

Department: ENGLISH

Year of study: 2015-2017

Programme: BG/ PG

Sl. No	Attributes	Excellent	Very Good	Good	Average	Poor
1.	Syllabus is need-based		✓			
2.	Quality of teaching curriculum	✓				
3.	Adequacy of learning resources to support effective delivery of curriculum			✓		
4.	Availability of physical facilities to enhance curriculum delivery				✓	
5.	Adequacy of syllabus in helping to qualify competitive examinations	✓				
6.	The curriculum has prospects for higher studies		✓			
7.	The curriculum fosters entrepreneurship	✓				
8.	Relevance of curriculum in ascertaining employability	✓				
9.	Efficiency of curriculum in developing skills and innovative thinking		✓			
10.	Efficacy of curriculum in imparting competency to handle real life situations	✓				

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ALUMNAE FEEDBACK ON CURRICULUM (2015 - 2016)

Name: *Reshmi Gopinathan*

Department: *Functional English*

Year of study: *2012 - 2015*

Programme: UG/ PG

Sl. No	Attributes	Excellent	Very Good	Good	Average	Poor
1.	Syllabus is need-based	✓				
2.	Quality of teaching curriculum		✓			
3.	Adequacy of learning resources to support effective delivery of curriculum	✓				
4.	Availability of physical facilities to enhance curriculum delivery	✓				
5.	Adequacy of syllabus in helping to qualify competitive examinations			✓		
6.	The curriculum has prospects for higher studies		✓			
7.	The curriculum fosters entrepreneurship				✓	
8.	Relevance of curriculum in ascertaining employability		✓			
9.	Efficiency of curriculum in developing skills and innovative thinking			✓		
10.	Efficacy of curriculum in imparting competency to handle real life situations	✓				

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PARENTS' FEEDBACK ON CURRICULUM (2019 - 2020)

Name of the Parent: P D Jose

Name of the Student: Sreya Jose

Department: Politics

Programme: UG/ PG

Grading: Excellent-5, Very Good - 4, Good-3, Average-2, Poor- 1

Sl. No	Attributes	5	4	3	2	1
1.	The contemporary relevance of curriculum		✓			
2.	Suitability of syllabus to the programme	✓				
3.	The curriculum ensures scope for higher studies/appropriate career	✓				
4.	The curriculum moulds humane values and social responsibilities			✓		
5.	Timely conduct of internal examinations and evaluation				✓	
6.	The curriculum enhance the competency level of students	✓				
7.	Library supports effective curriculum delivery	✓				
8.	Effectiveness of infrastructural and laboratory facilities in imparting curriculum		✓			
9.	Use of ICT in effective rendering of curriculum	✓				
10.	The efficacy of curriculum to bring about the holistic development of student				✓	

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PARENTS' FEEDBACK ON CURRICULUM (2018 – 2019)

Name of the Parent: *Padmakumar*

Name of the Student: *Devikrishna P.P*

Department: *Physics*

Programme: UG/ PG

Grading: Excellent-5, Very Good – 4, Good-3, Average-2, Poor-1

Sl. No	Attributes	5	4	3	2	1
1.	The contemporary relevance of curriculum	✓				
2.	Suitability of syllabus to the programme	✓				
3.	The curriculum ensures scope for higher studies/appropriate career				✓	
4.	The curriculum moulds humane values and social responsibilities			✓		
5.	Timely conduct of internal examinations and evaluation		✓			
6.	The curriculum enhance the competency level of students		✓			
7.	Library supports effective curriculum delivery	✓				
8.	Effectiveness of infrastructural and laboratory facilities in imparting curriculum	✓				
9.	Use of ICT in effective rendering of curriculum	✓				
10.	The efficacy of curriculum to bring about the holistic development of student	✓				

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PARENTS' FEEDBACK ON CURRICULUM (2017 - 2018)

Name of the Parent: *Rajan K.S.*

Name of the Student *Haritha Rajan*

Department: *History*

Programme: UG/ PG

Sl. No	Attributes	Excellent	Very Good	Good	Average	Poor
1.	The contemporary relevance of curriculum			✓		
2.	Suitability of syllabus to the programme	✓				
3.	The curriculum ensures scope for higher studies/appropriate career	✓				
4.	The curriculum moulds humane values and social responsibilities	✓				
5.	Timely conduct of internal examinations and evaluation				✓	
6.	The curriculum enhance the competency level of students	✓				
7.	Library supports effective curriculum delivery	✓				
8.	Effectiveness of infrastructural and laboratory facilities in imparting curriculum		✓			
9.	Use of ICT in effective rendering of curriculum	✓				
10.	The efficacy of curriculum to bring about the holistic development of student	✓				

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PARENTS' FEEDBACK ON CURRICULUM (2016 - 2017)

Name of the Parent: Jose Kachapilly

Name of the Student

Ashna Jose Kachapilly

Department: B. Voc

Programme: UG/PG

Sl. No	Attributes	Excellent	Very Good	Good	Average	Poor
1.	The contemporary relevance of curriculum	✓				
2.	Suitability of syllabus to the programme	✓				
3.	The curriculum ensures scope for higher studies/appropriate career	✓				
4.	The curriculum moulds humane values and social responsibilities	✓				
5.	Timely conduct of internal examinations and evaluation	✓				
6.	The curriculum enhance the competency level of students	✓				
7.	Library supports effective curriculum delivery		✓			
8.	Effectiveness of infrastructural and laboratory facilities in imparting curriculum	✓				
9.	Use of ICT in effective rendering of curriculum	✓				
10.	The efficacy of curriculum to bring about the holistic development of student	✓				

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PARENTS' FEEDBACK ON CURRICULUM (2015 - 2016)

Name of the Parent: P V Mohanan Name of the Student: Athira Mohan

Department: Sociology Programme: UG/PG

Sl. No	Attributes	Excellent	Very Good	Good	Average	Poor
1.	The contemporary relevance of curriculum	✓				
2.	Suitability of syllabus to the programme	✓				
3.	The curriculum ensures scope for higher studies/appropriate career	✓				
4.	The curriculum moulds humane values and social responsibilities	✓				
5.	Timely conduct of internal examinations and evaluation	✓				
6.	The curriculum enhance the competency level of students		✓			
7.	Library supports effective curriculum delivery	✓				
8.	Effectiveness of infrastructural and laboratory facilities in imparting curriculum	✓				
9.	Use of ICT in effective rendering of curriculum	✓				
10.	The efficacy of curriculum to bring about the holistic development of student	✓				

IQAC

Students' Feedback on Curriculum (2018-19)

Name of the Student : Diswanya. M.A.

Department : III Bsc Applied Physics.

Rating Scale: Strongly Agree-5, Agree-4, Neither Agree nor Disagree-3, Disagree-2, Strongly Disagree-1

Sl. No	Attributes	5	4	3	2	1
1.	Syllabus is suitable to the Course		✓			
2.	The syllabus generates interest in the subject area			✓		
3.	Topics for competitive exams included in the syllabus			✓		
4.	Research Orientation obtained during the programme				✓	
5.	Sufficient number of prescribed books and reference materials are available in the Library		✓			
6.	Curriculum has prospects for higher education		✓			
7.	Effectiveness of the present curriculum in providing employment		✓			
8.	Effectiveness of the present curriculum in providing a boost in the social/ economic/scientific / cultural development of the society				✓	

Suggestions if any:

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Students' Feedback on Curriculum (2017 - 2018)

Name of the Student : Jewel Joy

Department : BBA

Semester - II

Attributes	Excellent	Very Good	Good	Average	Poor
Syllabus is suitable to the Course		✓			
The syllabus generates interest in the subject area			✓		
Topics for competitive exams included in the syllabus	✓				
Research Orientation obtained during the programme		✓			
Sufficient number of prescribed books and reference materials are available in the Library	✓				
Curriculum has prospects for higher education				✓	
Effectiveness of the present curriculum in providing employment					✓
Effectiveness of the present curriculum in providing a boost in the social/ economic/scientific / cultural development of the society		✓			

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Students' Feedback on Curriculum (2016 - 2017)

Name of the Student : *Ann mol Joy*

Department : *Zoology*

Semester V

Attributes	Excellent	Very Good	Good	Average	Poor
Syllabus is suitable to the Course	✓				
The syllabus generates interest in the subject area		✓			
Topics for competitive exams included in the syllabus	✓				
Research Orientation obtained during the programme			✓		
Sufficient number of prescribed books and reference materials are available in the Library	✓				
Curriculum has prospects for higher education				✓	
Effectiveness of the present curriculum in providing employment			✓		
Effectiveness of the present curriculum in providing a boost in the social/ economic/scientific / cultural development of the society		✓			

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Students' Feedback on Curriculum (2015 - 2016)

Name of the Student : *Silpa M.S*
 Department : *Political Science*
 Semester : *First year*

Attributes	Excellent	Very Good	Good	Average	Poor
Syllabus is suitable to the Course				✓	
The syllabus generates interest in the subject area	✓				
Topics for competitive exams included in the syllabus	✓				
Research Orientation obtained during the programme		✓			
Sufficient number of prescribed books and reference materials are available in the Library	✓				
Curriculum has prospects for higher education				✓	
Effectiveness of the present curriculum in providing employment			✓		
Effectiveness of the present curriculum in providing a boost in the social/ economic/scientific / cultural development of the society		✓			

HAND BOOK AND
CALENDAR

2020-2021



1981-2021



40 years
Ruby Jubilee



CARMEL COLLEGE
MALA, THRISSUR

Affiliated to University of Calicut &
Nationally Re-accredited with 'A' grade (Third Cycle)



JULY 2020			
DATE	DAYS		PARTICULARS
1	Wed		2.30 pm - Staff Meeting (Teaching Staff)
2	Thu		Readmission 50/- Fine Rs. 10/-
3	Fri	H	First Friday, St. Thomas Day
4	Sat	H	
5	Sun	H	
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat	H	Second Saturday, World Population Day
12	Sun	H	
13	Mon		
14	Tue		13 Hours Adoration
15	Wed		
16	Thu		Feast of our Lady of Mt. Carmel (College Patroness)
17	Fri		2.30 pm - Meet the Principal (English)
18	Sat	H	
19	Sun	H	
20	Mon	H	Karkidaka Vavu
21	Tue		2.30 pm - Meet the Principal (Mathematics)
22	Wed		2.30 pm - Meet the Principal (Computer Science)
23	Thu		2.30 pm - Meet the Principal (Physics)
24	Fri		2.30 pm - Meet the Principal (Chemistry)
25	Sat	H	
26	Sun	H	
27	Mon		I Internal of 3 rd & 5 th Semester, 2.30 pm - Meet the Principal (Botany)
28	Tue		Feast of St. Alphonsa, 2.30 pm - Meet the Principal (Zoology)
29	Wed		2.30 pm - Meet the Principal (Sociology), 3.30 pm - NAAC Steering Committee Meeting
30	Thu		2.30 pm - Meet the Principal (History), 3.30 pm - Staff Meeting (Non- Teaching Staff)
31	Fri	H	Bakrid



AUGUST 2020			
DATE	DAYS		PARTICULARS
1	Sat	H	
2	Sun	H	World Friendship Day
3	Mon		2.30 pm - Meet the Principal (Political Science)
4	Tue		2.30 pm - Meet the Principal (B. B. A)
5	Wed		2.30 pm - Staff Meeting (Teaching Staff)
6	Thu		Hiroshima Day, 2.30 pm - Meet the Principal (Software Development & Multimedia), 3.30 pm - IQAC Meeting
7	Fri		First Friday, 2.30 pm - Meet the Principal (Fashion Technology & Agriculture)
8	Sat	H	Second Saturday
9	Sun	H	Quit India Day, Nagasaki Day
10	Mon		I Internal Exam of I st Semester, 2.30 pm - Meet the Principal (Accounting & Taxation and Banking Financial Service & Insurance)
11	Tue		2.30 pm - Meet the Principal (Commerce)
12	Wed		International Youth Day, 2.30 pm - Meet the Principal (Community College)
13	Thu		Organ Donation Day
14	Fri		
15	Sat	H	Independence Day, Feast of Assumption of Our Lady
16	Sun	H	
17	Mon		
18	Tue		
19	Wed		World Photography Day
20	Thu		
21	Fri		
22	Sat	H	
23	Sun	H	
24	Mon		
25	Tue		
26	Wed		3.30 pm - NAAC Steering Committee Meeting
27	Thu		College closes for Onam Holidays, 3.30 pm - Staff Meeting (Non- Teaching Staff)
28	Fri	H	Ayyankali Jayanthi
29	Sat	H	Feast of St. Euphrasia, National Sports Day, Muharram
30	Sun	H	First Onam
31	Mon	H	Thiruvonam



NOVEMBER 2020			
DATE	DAYS		PARTICULARS
1	Sun	H	Kerala Piravi , All Saint's Day
2	Mon		All Soul's Day, Even Semester Commences for UG & PG
3	Tue		3.30 pm - IQAC Meeting
4	Wed		2.30 pm – Staff Meeting (Teaching Staff)
5	Thu		
6	Fri		First Friday
7	Sat	H	
8	Sun	H	
9	Mon		10.30am Autonomous Committee Meeting
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat	H	Second Saturday, Diwali, Children's Day
15	Sun	H	
16	Mon		
17	Tue		
18	Wed		
19	Thu		
20	Fri		2.30 pm - Meet the Principal (English)
21	Sat	H	
22	Sun	H	
23	Mon		Canonization Of St. Chavara And St. Euphrasia 2.30 pm - Meet the Principal (Mathematics)
24	Tue		2.30pm - Meet the Principal (Computer Science)
25	Wed		2.30pm - Meet the Principal (Physics), 3.30 pm - NAAC Steering Committee Meeting
26	Thu		2.30pm - Meet the Principal (Chemistry), 3.30pm – Staff Meeting (Non- Teaching Staff)
27	Fri		2.30 pm - Meet the Principal (Botany)
28	Sat	H	
29	Sun	H	10.30 am- Governing Body Meeting
30	Mon		2.30 pm - Meet the Principal (Zoology)



DECEMBER 2020			
DATE	DAYS		PARTICULARS
1	Tue		World Aids Day, 2.30 pm - Meet the Principal (Sociology)
2	Wed		2.30 pm – Staff Meeting (Teaching Staff)
3	Thu		2.30 pm - Meet the Principal (History)
4	Fri		First Friday, 10.30 am- Purchase Committee Meeting 2.30 pm - Meet the Principal (Political Science)
5	Sat	H	
6	Sun	H	
7	Mon	H	
8	Tue		2.30 pm - Meet the Principal (B.B.A), 3.30 pm - IQAC Meeting
9	Wed		2.30 pm - Meet the Principal (Software Development & Multimedia)
10	Thu		Human Rights Day, 2.30 pm - Meet the Principal (Fashion Technology & Agriculture)
11	Fri		2.30 pm - Meet the Principal (Accounting & Taxation and Banking Financial Service & Insurance)
12	Sat	H	Second Saturday
13	Sun	H	
14	Mon		National Energy Conservation Day, 2.30 pm - Meet the Principal (Commerce)
15	Tue		2.30 pm - Meet the Principal (Community College)
16	Wed		3.30 pm - NAAC Steering Committee Meeting
17	Thu		
18	Fri		
19	Sat	H	
20	Sun	H	
21	Mon		10.30 am Project Monitoring Committee Meeting
22	Tue		National Mathematics Day
23	Wed		3.30 pm – Staff Meeting (Non- Teaching Staff), College Closes for Christmas Holidays
24	Thu	H	
25	Fri	H	Christmas
26	Sat	H	
27	Sun	H	
28	Mon	H	
29	Tue	H	
30	Wed	H	5.00 pm - Board of Management meeting
31	Thu	H	

No. of working days: 16



JANUARY 2021			
DATE	DAYS		PARTICULARS
1	Fri	H	New Year Day , First Friday
2	Sat	H	Mannam Jayanthi
3	Sun	H	Feast Of Chavara Kuriakose Elias, Founding Father Of CMC
4	Mon		College Reopens after Christmas Holidays
5	Tue		
6	Wed		2.30pm – Staff Meeting (Teaching Staff)
7	Thu		3.30 pm - IQAC Meeting
8	Fri		
9	Sat	H	Second Saturday
10	Sun	H	
11	Mon		1st Internals for UG & PG
12	Tue		National Youth Day
13	Wed		
14	Thu		
15	Fri		
16	Sat	H	
17	Sun	H	
18	Mon		
19	Tue		
20	Wed		
21	Thu		2.30 pm - Meet the Principal (English)
22	Fri		2.30 pm - Meet the Principal (Mathematics)
23	Sat	H	
24	Sun	H	
25	Mon		2.30 pm - Meet the Principal (Computer Science)
26	Tue	H	Republic Day
27	Wed		2.30 pm - Meet the Principal (Physics), 3.30 pm - NAAC Steering Committee Meeting
28	Thu		2.30 pm - Meet the Principal (Chemistry) 3.30 pm - Staff Meeting (Non- Teaching Staff)
29	Fri		2.30 pm - Meet the Principal (Botany) 3.30 pm - Library Advisory Committee Meeting
30	Sat	H	
31	Sun	H	



FEBRUARY 2021			
DATE	DAYS		PARTICULARS
1	Mon		2.30 pm - Meet the Principal (Zoology)
2	Tue		2.30 pm - Meet the Principal (Sociology)
3	Wed		2.30 pm- Staff Meeting (Teaching Staff)
4	Thu		World Cancer, 2.30 pm - Meet the Principal (History)
5	Fri		First Friday Day, 2.30 pm - Meet the Principal (Political Science)
6	Sat	H	
7	Sun	H	
8	Mon		2.30 pm - Meet the Principal (B. B. A.)
9	Tue		2.30 pm - Meet the Principal (Software Development & Multimedia)
10	Wed		10.30 am- Staff Council (Teaching Staff), 2.30 pm - Meet the Principal (Fashion Technology & Agriculture)
11	Thu		2.30 pm - Meet the Principal (Accounting & Taxation and Banking Financial Service & Insurance)
12	Fri		10.30 am – College Council meeting 2.30 pm - Meet the Principal (Commerce)
13	Sat	H	Second Saturday
14	Sun	H	
15	Mon		Ash Monday, Lent Begins, 2.30 pm - Meet the Principal (Community College)
16	Tue		10.30am Autonomous Committee Meeting
17	Wed		
18	Thu		
19	Fri		3.30 pm - Staff Council (Non- Teaching Staff)
20	Sat	H	
21	Sun	H	
22	Mon		
23	Tue		
24	Wed		
25	Thu		3.30pm – Staff Meeting (Non- Teaching Staff)
26	Fri		3.30 pm - NAAC Steering Committee Meeting
27	Sat	H	IInd Internals for VI th Sem UG IV th Sem PG
28	Sun	H	National Science Day

CARMEL COLLEGE, MALA
TEACHING PLAN 2019 - 2020

Department: English
Programme: UG
Semester: IV

Teacher in Charge: Ms. Linda P. Joseph
Subject: Introduction to Linguistics &
American Literature

Date	Unit and subject	Teaching method adopted	Method of evaluation	Remarks
NOVEMBER				
1.11.2019				
2.11.2019	Saturday			
3.11.2019	Sunday			
4.11.2019	Introduction to linguistics	Lecture	Discussion	
5.11.2019				
6.11.2019	Traditional Grammar (I)	Lecture	Discussion	
7.11.2019	Introduction to American literature	Lecture/ICT	Discussion	
8.11.2019				
9.11.2019	Saturday			
10.11.2019	Sunday			
11.11.2019	Traditional Grammar (II)	Lecture	Oral test	
12.11.2019				
13.11.2019	Structural grammar - Introduction	Lecture	Discussion	
14.11.2019	Features of American Fiction	Lecture/ICT	Oral test	
15.11.2019				
16.11.2019	Saturday			
17.11.2019	Sunday			
18.11.2019	Structural grammar- key tenets (I)	Lecture	Discussion	
19.11.2019				
20.11.2019	Structural grammar- key tenets (I)	Lecture	Oral test	
21.11.2019	Herman Melville - Life	Lecture/ICT	Oral test	
22.11.2019				
23.11.2019	Saturday			
24.11.2019	Sunday			
25.11.2019				
26.11.2019				
27.11.2019				
28.11.2019				
29.11.2019				



30.11.2019	Saturday			
DECEMBER				
1.12.2019	Sunday			
2.12.2019				
3.12.2019				
4.12.2019				
5.12.2019	Herman Melville –Literary contributions (I)	Lecture/ICT	Discussion	
6.12.2019				
7.12.2019	Saturday			
8.12.2019	Sunday			
9.12.2019	IC – Analysis – (I)	Lecture/ICT	Discussion	
10.12.2019				
11.12.2019	IC – Analysis – (II)	Lecture/ICT	Practical Exercises	
12.12.2019	Herman Melville –Literary contributions (II)	Lecture/ICT	Oral test	
13.12.2019				
14.12.2019	Saturday			
15.12.2019	Sunday			
16.12.2019	IC – Analysis – (III)	Lecture/ICT	Practical Exercises	
17.12.2019				
18.12.2019	IC – Analysis – (IV)	Lecture/ICT	Written test	
19.12.2019	American Literature & Melville	Lecture/ICT	Written test	
20.12.2019	Commencement of Christmas Vacation			
21.12.2019				
22.12.2019				
23.12.2019				
24.12.2019				
25.12.2019				
26.12.2019				
27.12.2019				
28.12.2019	Saturday			
29.1.2019	Sunday			
30.12.2019	College Reopens			
31.12.2019				
JANUARY				
1.1.2020	Phrase Structure Grammar - Introduction	Lecture/ICT	Discussion	
2.1.2020	Hawthorne – Life	Lecture/ICT	Oral test	
3.1.2020				
4.1.2020	Saturday			
5.1.2020	Sunday			



6.1.2020	Phrase Structure Grammar – Rules (I)	Lecture/ICT	Practical Exercises	
7.1.2020				
8.1.2020	Phrase Structure Grammar – Rules (II)	Lecture/ICT	Practical Exercises	
9.1.2020	Hawthorne – Literary Contributions (I)	Lecture/ICT	Discussion	
10.1.2020				
11.1.2020	Saturday			
12.1.2020	Sunday			
13.1.2020	Hawthorne – Literary Contributions (II)	Lecture/ICT	Oral test	
14.1.2020	Question paper due			
15.1.2020	Revision - Linguistics		Oral test	
16.1.2020	Revision – American Literature		Oral test	
17.0.2020				
18.1.2020	Saturday			
19.1.2020	Sunday			
20.1.2020 – 27.1.2020 First Internal Examination IV sem				
28.1.2020				
29.1.2020	Syntax	Lecture	Discussion	
30.1.2020	Evaluated answer sheets returns to students			
	Mark Twain – Life	Lecture/ICT	Oral test	
31.1.2020				
FEBRUARY				
1.2.2020	Saturday			
2.2.2020	Sunday			
3.2.2020	Publication of internal I Internal marks			
	Semantics – Denotative, Connotative	Lecture	Oral test	
4.2.2020				
5.2.2020	Semantics – Thematic, Social	Lecture	Oral test	
6.2.2020	Mark Twain – Literary Contribution (I)	Lecture/ICT	Discussion	
7.2.2020				
8.2.2020	Saturday			
9.2.2020	Sunday			
10.2.2020	Semantics – lexical, grammatical	Lecture	Written test	
11.2.2020				
12.2.2020	Sense and reference	Lecture	Oral test	
13.2.2020	Mark Twain – Literary Contribution (II)	Lecture/ICT	Oral test	
14.2.2020				
15.2.2020	Saturday			
16.2.2020	Sunday			



17.2.2020	Discourse Analysis - Cohesion	Lecture	Oral test	
18.2.2020				
19.2.2020	Discourse Analysis – Coherence	Lecture	Oral test	
20.2.2020	Hemingway – Life	Lecture/ICT	Oral test	
21.2.2020				
22.2.2020	Saturday			
23.2.2020	Sunday			
24.2.2020	Hemingway- Literary Contributions	Lecture/ICT	Oral test	
25.2.2020				
26.2.2020	<i>The Old Man and the Sea</i>	Lecture	Discussion	
27.2.2020	<i>The Old Man and the Sea</i>	Lecture	Oral test	
28.2.2020				
29.2.2020	Saturday			
MARCH				
1.3.2020	Sunday			
2.3.2020	<i>The Old Man and the Sea</i>	Lecture	Oral test	
3.3.2020	Question paper due			
4.3.2020	<i>The Old Man and the Sea</i>	Lecture	Oral test	
5.3.2020	Revision			
6.3.2020				
7.3.2020	Saturday			
8.3.2020	Sunday			
9.3.2020 – 16.3.2020 Second Internal Examination				
17.3.2020				
18.3.2020				
19.3.2020				
20.3.2020	Evaluated answer sheets return to students			
21.3.2020	Saturday			
22.3.2020	Sunday			
23.3.2020				
24.3.2020				
25.3.2020				
26.3.2020	Publication of consolidated internal marks			
27.3.2020				
28.3.2020	Saturday			
29.3.2020	Sunday			
30.3.2020				
31.3.2020				



CARMEL COLLEGE MALA



TEACHER'S DIARY

2019. - 2020

TEACHER'S DIARY

PERSONAL INFORMATION

NAME : Dr. Princy K. G.

QUALIFICATION :

ACADEMIC : M.Sc. Chemistry

OTHER : Ph.D.

DESIGNATION : Associate Professor

DEPARTMENT : Chemistry

AREA OF SPECIALIZATION : Polymer Science

HONOURS CONFERRED : CSIR JRF, Ph.D.

RESIDENTIAL ADDRESS : Punnelparambil (H),
P.O. Thazhakkad.
PIN - 680697

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E-Mail : princykgjohn@gmail.com

TIME TABLE

	1	2	3	4	5	6
Monday	IIDC			IDC		
Tuesday	IIIDC		IIDC		IIDC(P)	
Wednesday	IDC	IIDC(P)	IIIDC(P)	IIDC(P)	IIDC(P)	
Thursday	IIIDC	I Sub(P)	IIIDC(P)	IIIDC(P)	IIIDC(P)	
Friday			IIIDC			

Class	No. of hrs/week	Papers Handled
IIDC	2	Inorganic chemistry Practical - 1
	2	Physical Chemistry - 1 (Sem-3)
	1	Organic Chemistry - 1 (Sem-4)
	1	complementary course practical.
IIIDC	3	Inorganic Chemistry - III (Sem V)
	3	Inorganic Chemistry - IV (Sem VI)
	3+2	Physical Chemistry Practical (Sem V)
	3+2	Inorganic Chemistry Practical (Sem VI)
	2	Project work
IDC	2	Theoretical & inorganic chemistry - I (Sem-I)
	2	Theoretical & inorganic chemistry - II (Sem-II)
Total		

Statement of Work

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	June		1			
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday			1			
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday			1			
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday	June	6	1	}	Common Prayers	
			2			
			3			
			4	}	staff meeting	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday	June	7	1		Action plan	
			2		Time Table Setting	
			3	TUDC	study leave.	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	June	10	1	I DC	Introduction to Physical Chemistry.	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	June	11	1	II DC	Exam -	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	June	12	1	II DC	} Exam -	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday	June	13	1	III DC	Exam -	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday	June	14	1	II sub	Practical	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
			1	III DC	Exam -	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	June	17	1	II DC	Thermodynamic Process	
			2			
			3			
			4	C-L		
			5	C-L		
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	June	18	1	III DC	Exam	
			2			
			3	II DC	Reading day -	
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	June	19	1			
			2	III DC	Exam	
			3	II DC		
			4			
			5	III DC	Exam	
Special Class/Remedial Class/ Club Activities			Time			
Thursday	June	20	1	III DC	Analytical Chemistry	
			2	II Sub	Practical	
			3	III DC	Practicals - Reactions of anions.	
			4	II DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	June	21	1	}	Yoga day Practice	
			2			
			3	III DC	Common ion effect	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks		
Monday	June	24	1	I.D.C	Reopening days			
			2				Orientation.	
			3					
			4	1				
			5					
Special Class/Remedial Class/ Club Activities			Time					
Tuesday	June	25	1	I.D.C	Bridge course			
			2					
			3	II.D.C	I law of Thermodynamics			
			4					
			5					
Special Class/Remedial Class/ Club Activities			Time					
Wednesday	June	26	1	I.D.C	Bridge course			
			2				II.D.C	Practicals - Exam
			3	Reactions of				
			4		anions.			
			5	II.D.C	Practical			
Special Class/Remedial Class/ Club Activities			Time					
Thursday		27	1	III.D.C	Interfering anions			
			2				II sub	Practical
			3	III.D.C	Practicals -			
			4					
			5	III.D.C	cations -			
Special Class/Remedial Class/ Club Activities			Time					
Friday		28	1	O.D.	C.M.V - Camp.			
			2					
			3					
			4					
			5					
Special Class/Remedial Class/ Club Activities								

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	July	1	1	II DC	II Law of T-D.	
			2			
			3			
			4	IDC	Bridge Course -	
			5		Exam.	
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	July	2	1	IDC	Nuclear Chemistry.	
			2			
			3	II DC	Joule Thomson effect	
			4			
			5	III DC	Practical.	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	July	3 (20)	1		St. Thomas day	
			2			
			3	O.D.		
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday	July	4	1	III DC	Gravimetric Analysis	
			2	II Sub	Practical	
			3	III DC	Practicals - Inorganic Cation Reactions.	
			4	III DC		
			5	IV DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	July	5	1			
			2			
			3	III DC	microscale Analysis.	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	July	8	1	I, DC	Carnot's cycle.	
			2			
			3			
			4	I, DC	Radioactivity.	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	July	9	1	I, DC	Nuclear forces	
			2			
			3	II, DC	Entropy.	
			4			
			5	III, DC	Practical.	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	July	10	1	I, DC	Nuclear reactors.	
			2	II, DC ?		Practicals -
			3	III, DC }	Reactions of cations.	
			4	IV, DC ?		Practical
			5	V, DC }		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	July	11	1	O, D.		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday	July	12	1	O, D.		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	July	15	1		Carnival Day	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	July	16	1	III DC	Alkali metals	Seminar
			2			
			3	II DC	Free energy Functions	
			4			
			5	III DC	Practical	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	July	17	1	I DC	Nuclear stability	
			2	III DC (P)	Inorganic Analysis	
			3	III DC (P)		
			4	II DC (P)	Practical	
			5	II DC (P)		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	July	18	1	III DC	Alkali metals	Seminar
			2	II Sub (P)		
			3	III DC	Practical - mixture Analysis	
			4	III DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	July	19	1			
			2			
			3	III DC	Anomalous properties of B & Be	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	July	22	1	II DC	Gibbs-Helmholtz eqn.	
			2			
			3			
			4	1 DC	Isotopes, isobars.	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	July	23	1	O.D	C.M.V. Camp.	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	July	24	1	1 DC	mass defect	
			2	III DC ?	Practicals -	
			3	III DC }	mixture Analysis	
			4	II DC ?	Practical.	
			5	II DC }		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	July	25	1	O.D.	Practical -	
			2		Board meeting.	
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday	July	26	1			
			2			
			3	III DC	LAB EXAM	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	July	29	1	O.D.	Practical - Exam duty.	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	July	30	1	III DC	Sodium carbonate	Seminar
			2			
			3	II DC	Gibbs-Duhem equation.	
			4			
			5	III DC	Practical	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	July	31	1	Karkidakayavu-		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday	August	1	1	III DC	Plaster of Paris	Seminar
			2	I (Sub)		
			3	II DC	Practical - mixture Analysis	
			4	III DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	August	2	1			
			2			
			3	III DC	Boron Family	Seminar
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	August	5	1	II DC	Thermochemistry	
			2			
			3			
			4	IDC	Nuclear Fission	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	August	6	1	III DC	Boron halides	Seminar
			2			
			3	II DC	Hess's law	
			4			
			5	III DC	Practical.	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	August	7	1	IDC	nuclear fusion	
			2	III DC		Practicals - mixture Analysis
			3	III DC		
			4	II DC	Practicals.	
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	August	8	1	III DC	Diborane	
			2	II Sub		Practical - mixture Analysis.
			3	III DC		
			4	II DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	August	9	1		Holiday (Flood)	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	August	12	1	II DC	kinetic equation	
			2			
			3	HOLIDAY		
			4	II DC	Acids & Bases	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	August	13	1		Holiday.	
			2			
			3	II DC	Acids & Bases	
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time		Holiday -	
Wednesday	August	14	1	II DC	Acids & Bases	
			2	II DC	Acids & Bases	
			3	II DC	Acids & Bases	
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday	August	15	1			
			2			
			3		Holiday -	
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday	August	16	1			
			2			
			3	II DC	Boric Acid, Alky	
			4			
			5			
Special Class/Remedial Class/ Club Activities			F.N & A.N.	II DC	Statistical T.D.	

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	August	19	1	O.D.		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	August	20	1	III DC	Borazine	
			2			
			3	II DC	Entropy & Probability	
			4			
			5	III DC	Practical	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	August	21	1	I DC	Representative elements	
			2	III DC	Practicals - mixture Analysis	
			3	III DC		
			4	C.L.		
			5	C.L.		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	August	22	1	III DC	Carbon Family	
			2	II Sub(P)	cation Analysis	
			3	III DC	Practicals	
			4	II DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	August	23	1	Holiday -		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	August	26	1	II DC	Stirling's approximation	
			2			
			3			
			4	I DC	Diagonal relationship	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	August	27	1	III DC	Nitrogen Family	
			2			
			3	II DC	Absolute Entropy	
			4			
			5	III DC	Practical	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	August	28	1	Holiday		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday	August	29	1	III DC	oxides of N & P	
			2			
			3	III DC	Practicals	
			4	III DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	August	30	1	O.D.		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	September	2	1	II, DC	Law of mass action	
			2			
			3			
			4	I, DC	Ionic compounds	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	September	3	1	III, DC	Oxy Acids of n & p	
			2			
			3	II, DC	Equilibrium constant	
			4			
			5	III, DC	Practical	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	September	4	1	I, DC	Born Haber cycle	
			2	III, DC	Practicals - mixture Analysis	
			3	III, DC		
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday	September	5	1	C.L		
			2	C.L		
			3	C.L		
			4	III, DC	Practicals.	
			5	III, DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	September	6	1		staff -	
			2		onam	
			3		celebration	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	September	16	1	II DC	Law of chemical equilibrium -	
			2			
			3			
			4	I DC	Fajans Rule.	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	September	17	1	O.D		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	September	18	1	C.L		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday	September	19	1	III DC	Ammonia. Uby Escam. Practicals.	
			2	II Sub -		
			3	III DC		
			4	III DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	September	20	1	O.D		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

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Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	September	23	1	II DC	Temperature	Uty Exam
			2		dependence of k	
			3			
			4	I DC	Boron Halides	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	September	24	1	III DC	Nitric acid	Uty Exam
			2			
			3	II DC	Van't Hoff's eqn	
			4			
			5	III DC	Practical	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	September	25	1	I DC	Diborane boric acid	
			2	III DC	Practicals - mixture Analysis	
			3	III DC		
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday	September	26	1	III DC	Oxygen Family	
			2	II Sub-	Uty Exam.	
			3	III DC	Practicals	
			4	IV DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	September	27	1	##		
			2			
			3	III DC	oxides of S.	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks	
Monday	September	30	1	II DC	Homogeneous equilibrium		
			2				
			3				
			4	IDC	Borazine		
			5				
Special Class/Remedial Class/ Club Activities			Time				
Tuesday	October	1	1	III DC	ozone		
			2				
			3	II DC	Heterogeneous eqm		
			4	}	C.L		
			5		C.L		
Special Class/Remedial Class/ Club Activities			Time				
Wednesday	October	2	1	Holiday			
			2				
			3				
			4				
			5				
Special Class/Remedial Class/ Club Activities			Time				
Thursday	October	3	1	III DC	Hydrogen Peroxide		
			2	II sub	Practical		
			3	}	III DC	Practicals	
			4		III DC		
			5		III DC		
Special Class/Remedial Class/ Club Activities			Time				
Friday	October	4	1				
			2				
			3	III DC	Sulphuric acid		
			4				
			5				
Special Class/Remedial Class/ Club Activities							

Signature of Faculty

arks

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	October	7	1	I.D.C	Lechatelier's Principle	
			2			
			3			
			4	I.D.C	oxides of N & P	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	October	8	1		Holiday	
			2			
			3	I.D.C	Applications of Lechatelier's Principle	
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	October	9	1	I.D.C	oxy acids of N & P	
			2	III.D.C		Practicals -
			3	IV.D.C	Inorganic Preparation Practical	
			4	II.D.C		
			5	II.D.C		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	October	10	1	III.D.C	Halogen Family	
			2	II Sub		Practical
			3	III.D.C	Practicals.	
			4	III.D.C		
			5	III.D.C		
Special Class/Remedial Class/ Club Activities			Time			
Friday	October	11	1	C.L.		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	October	14	1	II DC	Thermodynamics -	
			2		Revision -	
			3			
			4	I DC	oxides of S	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	October	15	1	III DC	Noble gases.	
			2			
			3	II DC	Revision -	
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	October	16	1	I DC	oxyacids of S & Cl	
			2	III DC	Practicals -	
			3	III DC	Inorganic Preparation	
			4	II DC	Practical	
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	October	17	1	III DC	II internal Exam	
			2	II Sub	Practical	
			3	III DC	Practicals -	
			4	III DC	Inorganic	
			5	III DC	Analysis.	
Special Class/Remedial Class/ Club Activities			Time			
Friday	October	18	1	C.L		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	October	21	1	I DC	Revision	
			2			
			3			
			4	I DC	Ammonia	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	October	22	1	Holiday		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	October	23	1	I DC	Nitric acid	
			2	II DC } Practicals Study		
			3	III DC } mixture Analysis Tours		
			4	II DC } Practical		
			5	I DC }		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	October	24	1	III DC	—	
			2	II sub	Practical	
			3	III DC } Practicals - Study		
			4	II DC } Inorganic Tour.		
			5	III DC } Analysis.		
Special Class/Remedial Class/ Club Activities			Time			
Friday	October	25	1			
			2			
			3	III DC	Study Tour	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	October	28	1	C.L		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	October	29	1	III DC	Study leave	
			2			
			3	II DC	Revision	
			4	C.L		
			5	C.L		
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	October	30	1	I DC	Ozone	
			2	III DC	Practicals - mixture Analysis	
			3	II DC		
			4	I DC	Practical	
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	October	31	1	III DC	Fine Arts.	
			2	II Sub	"	
			3	III DC	Practicals - mixture Analysis	
			4	II DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	November	1	1			
			2		Keralappiravi	
			3	III DC		
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	November	4	1	II DC Special	C.L.	
			2			
			3			
			4	IBC	H ₂ O ₂	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	November	5	1	III DC	Uty Exam	
			2			
			3	II DC	Introduction to organic Chemistry	
			4			
			5	III DC	—	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	November	6	1	IBC	H ₂ SO ₄ Practical - mixture Analysis	
			2	II DC		
			3	III DC		
			4	II DC		
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	November	7	1	O.D		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday	November	8	1			
			2			
			3	III DC	Uty Exam	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

arks

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks	
Monday	November	18	1	II DC	Classification		
			2				
			3	III DC	Concentration of ores		
			4	I DC	Bonding in polyatomic molecules.		
			5				
Special Class/Remedial Class/ Club Activities			Time				
Tuesday	November	19	1	III DC	metallurgy		
			2				
			3	II DC			
			4	}	C.L.		
			5		C.L.		
Special Class/Remedial Class/ Club Activities			Time				
Wednesday	November	20	1	C.L.			
			2				
			3				
			4				
			5				
Special Class/Remedial Class/ Club Activities			Time				
Thursday	November	21	1	III DC	Refining of metals		
			2	II Sub	study leave		
			3				
			4	}	C.L.		
			5		C.L.		
Special Class/Remedial Class/ Club Activities			Time				
Friday	November	22	1				
			2				
			3	III DC	NO CLASS		
			4				
			5				
Special Class/Remedial Class/ Club Activities							

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	November	25	1	C.L		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	November	26	1	II DC	No class	
			2			
			3	II DC	Vty Exam	
			4			
			5	III DC	—	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	November	27	1	I DC	Hybridization	
			2	II DC	Practicals - mixture Analysis	
			3	III DC		
			4	II DC	Vty Exam -	
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	November	28	1	III DC	Ellingham diagram	
			2	II Sub	— Vty Exam	
			3	III DC	Practicals - mixture Analysis	
			4	III DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday	November	29	1			
			2			
			3	III DC	Alloys	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

marks

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	December	2	1	II DC	— Uby Exam	
			2			
			3	III DC	steel	
			4	I DC	sp ² Hybridization	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	December	3	1	III DC	Transition elements	
			2			
			3	I DC	— Uby Exam	
			4			
			5	II DC	Practical.	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	December	4	1	I DC	LCAO	
			2	III DC	Practicals	
			3	III DC		
			4	II DC	— Uby Exam.	
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	December	5	1	III DC	KMnO ₄	
			2			
			3			
			4	CL		
			5	CL		
Special Class/Remedial Class/ Club Activities			Time			
Friday	December	6	1			
			2			
			3	III DC	K ₂ Cr ₂ O ₇	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	December	9	1	II DC	Hybridization & isomerism.	
			2			
			3			
			4	I, DC	sp ³ hybridization	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday	December	10	1	C.L.		
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	December	11	1	I DC	Geometry of molecules	
			2	III DC }		Practical - Physical Chemistry
			3	III DC }		
			4	II DC }	Practical.	
			5	II DC }		
Special Class/Remedial Class/ Club Activities			Time			
Thursday	December	12	1	II DC	Lanthanides	
			2	II sub		Practical
			3	III DC }	Practicals - Physical Chemistry	
			4	III DC }		
			5	III DC }		
Special Class/Remedial Class/ Club Activities			Time			
Friday	December	13	1			
			2			
			3	III DC	Beach sands of Kerala	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

marks	Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
	Monday		16	1	II DC	Reaction	
				2		mechanism: -	
				3	III DC	Lanthanide contraction	
				4	I DC	Test paper	
				5			
	Special Class/Remedial Class/ Club Activities			Time			
	Tuesday		17	1	Hortals		
				2			
				3			
				4			
				5			
	Special Class/Remedial Class/ Club Activities			Time			
	Wednesday		18	1	C.L.		
				2			
				3			
				4			
				5			
	Special Class/Remedial Class/ Club Activities			Time			
	Thursday	December	19	1			
				2	Christmas celebration		
				3			
				4			
				5			
	Special Class/Remedial Class/ Club Activities			Time			
	Friday	December	20	1			
				2			
				3	III DC	visit to	
				4		Koruna Bhavan	
				5			
	Special Class/Remedial Class/ Club Activities			Time			

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	December January	30	1	II DC	Bond Fission	
			2			
			3	III DC	Actinides	
			4	I DC	Bonding in diatomic molecules	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday		31	1	III DC	common diseases	
			2			
			3	II DC		
			4			
			5	III DC (P)		
Special Class/Remedial Class/ Club Activities			Time			
Wednesday	January	1	1	I DC	Approximation methods	
			2	III DC	Practical - Physical Experiments	
			3	III DC		
			4	II DC	Practical	
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday		2	1			
			2			
			3		Holiday	
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday		3	1			
			2			
			3	III DC	communicable diseases	
			4			
			5			
Special Class/Remedial Class/ Club Activities			4	F.N.B A.N.	III DC	Bioinorganic Chemistry

Signature of Faculty

Remarks	Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks	
	Monday	January	6	1	II DC	Electron displacement		
				2				
				3	III DC	Air borne disease.		
				4	I DC	Born Oppenheimer's approximation		
				5				
	Special Class/Remedial Class/ Club Activities			Time				
	Tuesday		7	1	III DC	Influenza, measles		
				2				
				3	II DC			
				4				
				5	III DC	Practical.		
	Special Class/Remedial Class/ Club Activities			Time				
	Wednesday		8	1				
				2				
				3		Horsthal -		
				4				
				5				
	Special Class/Remedial Class/ Club Activities			Time				
	Thursday		9	1	III DC	Cholera, dysentery		
				2	II sub - P			
				3	III DC (P)	} Practical - Physical Chemistry		
				4	III DC (P)			
				5	III DC (P)			
	Special Class/Remedial Class/ Club Activities			Time				
	Friday		10	1				
				2				
				3	III DC	Typhoid, Hepatitis		
				4				
				5				
	Special Class/Remedial Class/ Club Activities							

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks	
Monday	Jan	13	1	II DC	Hyper conjugation		
			2				
			3	III DC	Asthma Hepatitis		
			4	I DC	Variation Theorem.		
			5				
Special Class/Remedial Class/ Club Activities			Time				
Tuesday		14	1	III DC	Diabetes, AIDS		
			2				
			3	II DC			
			4				
			5	III DC	Practical		
Special Class/Remedial Class/ Club Activities			Time				
Wednesday		15	1	I DC	Quantum mechanical concep		
			2	III DC	} Practical		
			3	III DC			
			4	II DC			
			5	II DC			
Special Class/Remedial Class/ Club Activities			Time				
Thursday		16	1	III DC	Cancer		
			2	II Sub-			
			3	III DC	} Practical - Physical Chemistry		
			4	III DC			
			5	III DC			
Special Class/Remedial Class/ Club Activities			Time				
Friday		17	1				
			2				
			3	III DC	Treatment for poison		
			4				
			5				
Special Class/Remedial Class/ Club Activities							

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks	
Monday	Jan.	20	1				
			2			Sports day	
			3				
			4				
			5				
Special Class/Remedial Class/ Club Activities			Time				
Tuesday		21	1	III DC	Coordination compounds		
			2				
			3	II DC			
			4				
			5	III DC	Practical		
Special Class/Remedial Class/ Club Activities			Time				
Wednesday		22	1	I DC	Valence Bond Theory - H_2		
			2	III DC	Practical		
			3	III DC			
			4	II DC			
			5	I DC			
Special Class/Remedial Class/ Club Activities			Time				
Thursday		23	1	III DC	IUPAC Nomenclature		
			2	II Sub			
			3	III DC	Practical - Physical Chemistry.		
			4	III DC			
			5	III DC			
Special Class/Remedial Class/ Club Activities			Time				
Friday		24	1				
			2				
			3	III DC	Isomerism		
			4				
			5				
Special Class/Remedial Class/ Club Activities							

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	Jan.	27	1	II DC	I internal Exam	
			2			
			3	III DC	EAN Rule	
			4	I DC	I internal	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday		28	1	III DC	Werner's Theory.	
			2			
			3	II DC		
			4			
			5	IV DC	Practical	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday		29	1	I DC	m.o.t - H_2^+ ion	
			2	III DC	} Practical	
			3	III DC		
			4	II DC		
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday		30	1	III DC	valence Bond Theory.	
			2	II sub	} Practical.	
			3	III DC		
			4	III DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday		31	1			
			2			
			3	III DC	Crystal Field splitting.	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	Feb.	3	1	II DC	Electromeric effect	
			2			
			3	III DC	organometallic compounds	
			4	I DC	MOT - H_2 molecule	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday		4	1	III DC	metal carbonyls	Seminar
			2		O.D	
			3	II DC		
			4			
			5	III DC	Practical	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday		5	1			
			2		D.L	
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday		6	1		college day	
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday		7	1			
			2			
			3	III DC	Ferrocene	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Rem
Monday	Feb	10	1	↕	Thanks giving mas	
			2			
			3			
			4	II DC	LCAO	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday		11	1	III DC	model Practical	
			2		Exam	
			3	II DC		
			4			
			5	III DC	Model Exam	
Special Class/Remedial Class/ Club Activities			Time			
Wednesday		12	1	I DC	P.E. diagram - H ₂	
			2	III DC	model Practical	
			3	III DC	"	
			4	II DC		
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday		13	1	III DC	Internal	
			2	II Sub		
			3	III DC		
			4	III DC		
			5	III DC		
Special Class/Remedial Class/ Club Activities			Time			
Friday		14	1			
			2			
			3	III DC	Internal	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Remarks	Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks	
	Monday	Feb.	17	1	II DC	Reaction intermediates		
				2				
				3				
				4	II DC	Bonding m.o.		
				5				
	Special Class/Remedial Class/ Club Activities			Time				
	Tuesday		18	1	III DC	Internal		
				2				
				3	II DC			
				4				
				5	III DC			
	Special Class/Remedial Class/ Club Activities			Time				
	Wednesday		19	1	I DC	Antibonding m.o.		
				2	III DC	Internal		
				3	III DC			
				4	II DC			
				5	II DC			
	Special Class/Remedial Class/ Club Activities			Time				
	Thursday		20	1	III DC	} Revision.		
				2	II Sub			
				3	III DC			
				4	III DC			
				5	III DC			
	Special Class/Remedial Class/ Club Activities			Time				
	Friday		21	1		Holiday		
				2				
				3				
				4				
				5				
	Special Class/Remedial Class/ Club Activities							

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	Feb	24	1	II DC	Aromaticity	
			2			
			3			
			4	I DC	m.o. Diagram	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday		25	1			
			2			
			3	II DC		
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday		26	1	I DC	-	
			2		C.V. Camp	
			3			
			4	II DC	-	
			5	II DC	-	
Special Class/Remedial Class/ Club Activities			Time			
Thursday		27	1			
			2	II Sub	-	
			3		C.V. Camp	
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday		28	1			
			2			
			3	III DC	C.V. Camp	
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty

Remarks

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	march	2	1	II DC	Anti aromatic compounds	
			2			
			3			
			4	I DC		
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday		3	1			
			2			
			3	II DC		
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday		4	1	I DC	v.B.T. & m.o.T — comparison.	
			2			
			3			
			4	II DC		
			5	II DC		
Special Class/Remedial Class/ Club Activities			Time			
Thursday		5	1		Practical.	
			2	II sub		
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday		6	1			
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities						

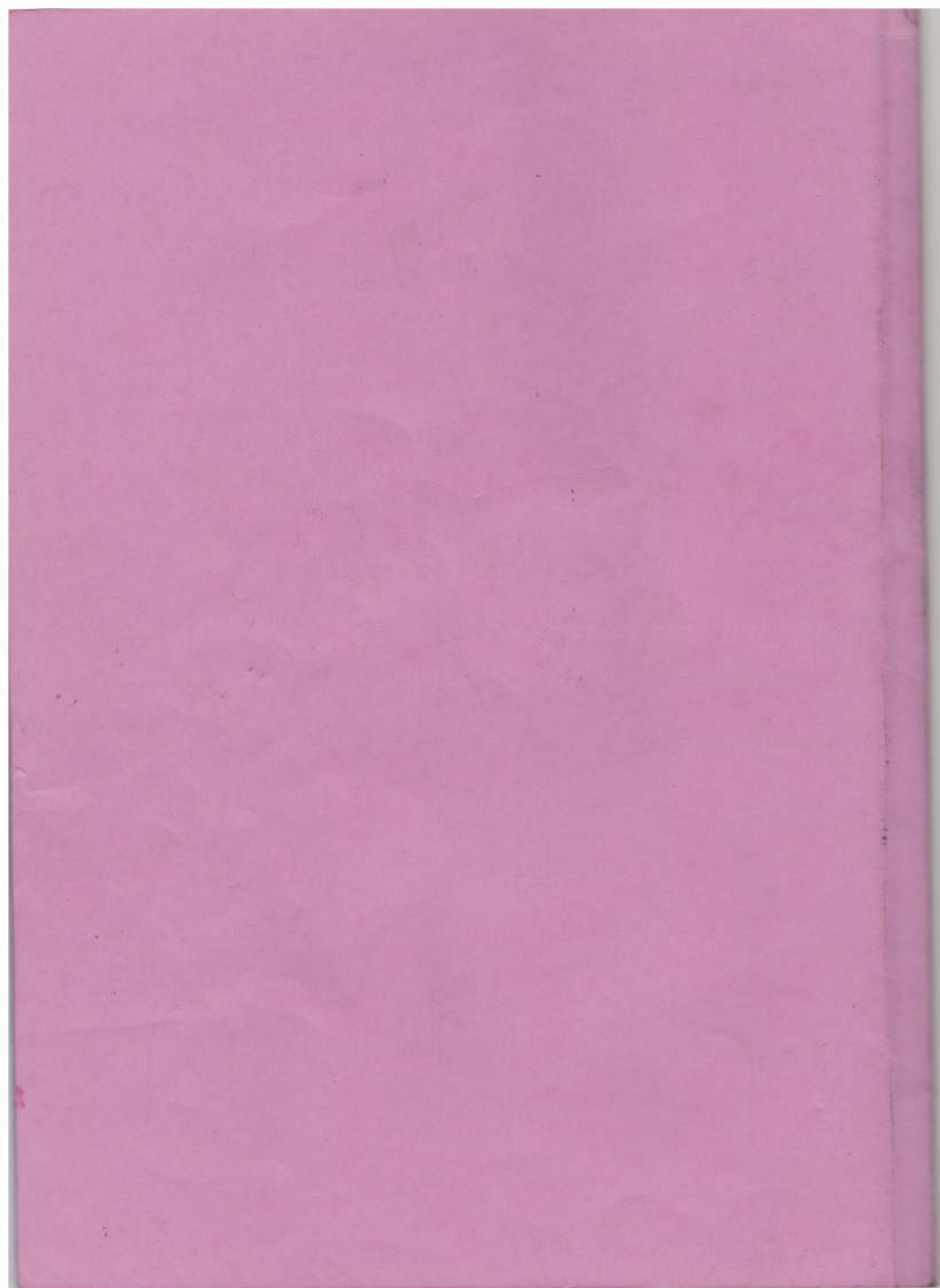
Signature of Faculty

Remarks	Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks	
	Monday	march	2	1	II DC	Antiaromatic compounds		
				2				
				3				
				4	I DC	m.o. Diagram		
				5				
	Special Class/Remedial Class/Club Activities			Time				
	Tuesday		3	1				
				2				
				3	II DC			
				4				
				5				
	Special Class/Remedial Class/Club Activities			Time				
	Wednesday		4	1	I DC	v.B.T. & m.o.π —		
				2		comparison.		
				3				
				4	II DC			
				5	II DC			
	Special Class/Remedial Class/Club Activities			Time				
	Thursday		5	1				
				2	II sub	Practical.		
				3				
				4				
				5				
	Special Class/Remedial Class/Club Activities			Time				
	Friday		6	1				
				2				
				3				
				4				
				5				
	Special Class/Remedial Class/Club Activities							

Signature of Faculty

Day	Month	Date	Period	Classes engaged	Subject/Topic discussed	Remarks
Monday	march	9	1	II DC	II internal exam.	
			2			
			3			
			4	I DC	II internal.	
			5			
Special Class/Remedial Class/ Club Activities			Time			
Tuesday		10	1			
			2		O.D.	
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Wednesday		11	1			
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Thursday		12	1			
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities			Time			
Friday		13	1			
			2			
			3			
			4			
			5			
Special Class/Remedial Class/ Club Activities						

Signature of Faculty



Carmel College, Mala

SELF APPRAISAL

Session /Year

PART A: GENERAL INFORMATION

1.	Name of College/ University	
2.	Name of Incumbent (In Block Letters)	
3	Name of Father / Mother	
4.	Sex	
5.	Date of Birth	
6.	Nationality	
7.	Current designation	
8.	Department	
9.	Date of entry to service	
10.	Date of last promotion if any	
11.	Date of eligibility for promotion	
12.	Address for correspondence (with Pin code)	
13.	Telephone No:	
14.	Email	

Academic Staff College Orientation/Refresher Course attended: Nil

PART B:

1. TEACHING

Sl. No	Course/Paper	Level	Mode of teaching*	No. of classes per Week allotted	No. of classes conducted per Week	% of Classes/ Pract. taken
Odd semester						
Even semester						
TOTAL						

(Classes taught includes sessions on tutorials, lab and other teaching related activities)

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

2. INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/ RESEARCH ACTIVITIES:

(2. a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.

Sl. No	Type of Responsibility/Duty	Role Performed

(2. b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.

Sl. No	Type of Responsibility/Duty	Role Performed
Total number of activities Involved		9

(2. c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.

Sl. No	Type of Responsibility/Duty	Role Performed
Total number of activities Involved		

(2. d) Organizing seminars/ conferences/ workshops, other college/university activities.

Sl. No	Type of Responsibility/Duty	Role Performed
Total number of activities Involved		

(2. e) Evidence of actively involved in guiding Ph.D. students.

Sl. No	Name of Student	Date of Registration	U.O granting Registration
Total number of students			

(2. f) Conducting minor or major research project sponsored by national or international agencies.

Sl. No	Name of the project	Funding Agency	Amount sanctioned/utilized
Total number of projects			

(2. g) Publication in peer- reviewed or UGC list of Journals

Sl. No.	Title with page Nos.	Journal	ISSN/ISBN No	Peer reviewed/ UGC listed	No. of Co-authors	Whether you are the main Author
Total number of publications						L

Name and Signature of Faculty

Name and Signature of HOD

Name and Signature of IQAC Co-ordinator

Name and Signature of Principal

**HAND BOOK AND
CALENDAR**

2020-2021



CARMEL COLLEGE

MALA, THRISSUR

Affiliated to University of Calicut &
Nationally Re-accredited with 'A' grade (Third Cycle)



OFFICE BEARERS

Manager	Dr. Sr. Vimala CMC
Local Manager	Sr. Jasmine CMC
Principal	Dr. Sr. Licy A. D. (Sr. Catherine)
Vice-Principal & Staff Advisor, Unty. Exam – Chief Supt., Direc- tor of Botany Research Centre	Dr. Sr. Kochuthressia. K P. (Sr. Seena)
NAAC Co-ordinator	Ms. Linda P Joseph
NAAC Internal Peer Team	Dr. Sr. Rini Raphael, Ms. Reena T. K, Dr. Vidya Francis & Ms. Riya Jose
IQAC, RTI, B. Voc & WWS Coordinator	Dr. Sr. Rini Raphael
IPR / Public Relations Officer	Dr. Sr. Rini Raphael & Dr. Merin Francis
Staff Secretaries (TS)	Dr. Roshini K. Thumpakkara & Ms. Raji Madhu
Staff Secretary (NTS)	Ms. Jiji M. D
RUSA, UGC, SAAC& Autono- mous Co ordinator	Dr. Roshini K. Thumpakkara
College Council Secretary	Ms. Mary Philip
Student Advisor & EBSB and Minority Cell Coordinator	Dr. Princy K. G
Academic Coordinator (Aided section)	
Academic Coordinators (Self Financing Section and B. Voc section)	Ms. Raji Madhu & Ms. Jilu Mathew
College Union Election Convenors	Dr. Bindhu. K. B & Dr. Jismy Joseph
OBC Cell Coordinator	Dr. Bindhu. K. B
Research Cell Coordinator & Discipline Committee Convenor	Dr. Shibi C
PTA – Staff Representatives Admission Nodal Officers	Ms. Greal Francis & Ms. Meenu Jose
Editor – Carmel Glow	Ms. Linda P Joseph
Media Coordinators	Ms. Linda P Joseph, Ms. Raji Madhu, Mr. Shinto V. D & Mr. Amal Lloid Antony
Career Guidance & Placement Cell Coordinator	Dr. Pretty John. P & Mr. Shinto V.D
NCC Officer	Dr. Jismy Joseph (ANO)

Department of Chemistry
Carmel College Mala
Academic Audit Review Report

Academic Year - 2015-16

Remarks & Suggestions of the External Expert

The department of Chemistry, Carmel College mala was carried out several activities. The activities were reviewed and verified. These activities were conducted at their best to the best of my knowledge.

Name, Designation & Signature of Academic Audit Expert

Dr. Santhosh Paul.

1114

Dr. SANTHOSH PAUL
Assistant Professor
Department of Chemistry
Sacred Heart College Chalakudy

Department of Chemistry
Carmel College Mala
Academic Audit Review Report

Academic Year - 2016-17.

Remarks & Suggestions of the External Expert

- * Documents submitted by the Dept. of Chemistry, Carmel College, Mala for the academic year audit of the academic year 2016-17 is found to be correct and in order.
- * Try to publish more papers in peer reviewed international journals.

Name, Designation & Signature of Academic Audit Expert

Dr. TOM CHROSIAN
Asst. Professor

Dept. of Chemistry

Christ College, Irinjalekuda.


12/07/17

CARMEL COLLEGE MALA
ACADEMIC AUDIT REPORTS 2017-2018

1. Name of Department : Chemistry
2. No. of permanent faculty : 3
3. No. of part time visiting/ temporary contractual faculty : 5
4. No. of Courses: UG Course: One- B.Sc. Chemistry
 PG Course : One-M.Sc Chemistry
5. Students: I B.Sc Chemistry-39, II B.Sc Chemistry-33, III B.Sc Chemistry-38
 I MSc. Chemistry- 12, II MSc. Chemistry- 12
6. Curriculum revisions/ Question paper setting/ external examination information :
 Dr. Princy K. G. and Dr. Roshini K.Thumpakara were External Examiners for conducting Practical examinations in other educational institutions.
7. Research Activities:

	International	National	Regional
a) Publications (2009-14)	Dr. Princy K.G.-4 +2(books) Dr Roshini K. Thumpakara -4 Dr Vidya Francis -4	Dr. Princy K.G.-3 Dr Roshini K. Thumpakara -1	
b) Conferences Seminar attended		Shereena R.M.-1 Sariga C.D-1	
c) Paper presentation	Tessy Jose-1		
d) Orientation Programme		Dr. Vidya Francis-1 Dr. Princy K.G.-1	Dr.Princy K.G.-1
e) Faculty exchange programme			Tessy Jose-1
f)Number of conferences/Lectures organised	Seminar-1		

8. Departments Library:

- a. No. of Books :200
- b. Printed Books Added :13
- c. Web- resources CDs :10
- d. E-Books Added :10

9. No. of faculty using ICT and PPTs : 7

10. Equipment and Infrastructure :

A separate computer Lab

M.Sc. and B.Sc. Chemistry lab

Freezer -1

Centrifuging machine-2

Distillation unit-1

Digital Conductivity meter(ELICO)-1

Hand Refractometer-2

Water Bath -1

Rotary Shaker-2

Electronic Balance (4-Digit)-3

Heating Mantle-1

IR Lamp-1

Electric Bunsen-5

Magnetic stirrer-1

Soxhlet Apparatus-1

pH Meter-1

UV Spectrophotometer-1

Computers-5

Laptop-2

Laser printer-2

Abbe refractometer-1

Melting point apparatus-1

Elico photo colorimeter-1

Kipps apparatus-1

Thermometer-5

11. Student's achievements

- Akshara Krishnan selected for summer research fellowship at IISC, Bangalore
- Elza Maria Varghese (2014-2017 pass out batch) qualified JAM conducted by IIT and also secured 1 st rank in MG University Pg entrance examination

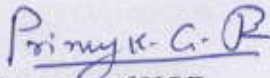
12. Student Feedback and Teaching Learning and Evaluation


The department plans and organizes the teaching, learning and evaluation schedules . Action plan will be prepared at the beginning of every academic year. Time table will be set for each faculty member and portions to be covered will be planned. Faculty members follow usual lecture method along with power point presentations. National and international seminars and invited lectures are organized. Evaluation methods include test papers and internal exams, seminars, assignments, quiz etc. Feedback is collected for every paper from all students and corrections are done


13. Recommended Actions :

- Up gradation of the department to centre for research
- More facilities to do research activities:

Strengths	<ul style="list-style-type: none">• Highly qualified faculty members with good team spirit among faculty• UGC sponsored Career Oriented Programme• UGC sponsored minor research project• Conducted one national seminar and international seminar• Excellent maintenance of Lab and instrument facility
Weakness	<ul style="list-style-type: none">• Lack of research centre• Extension and consultancy services are not up to the level• Alumna to be further strengthened



Signature of HOD


Signature of College IQAC Co-ordinator

IQAC in- Charge (Department) 

Date:

Academic Audit done by


RIJOY K.J.
Asst. Professor (Chemistry)
KKTU Govt. College, Pullut
Kodungallur - 686663

Rijoy K.J.
Asst. Professor of Chemistry
K.K.T.M. Govt. College, Pullut

DEPARTMENT OF CHEMISTRY

CARMEL COLLEGE MALA

Academic Audit Review Report

Academic Year - 2018-19

1. Strength :

- (i) Faculty members with consistently good academic record
- (ii) Availability of high quality teaching
- (iii) Well equipped laboratory
- (iv) Separate computer lab.

2. Weakness :

- (i) More than 50% faculty members are appointed on contract basis and are temporary
- (ii) Lack of research facilities

3. Recommended actions :

- (i) Set up sophisticated instrumental facility
- (ii) MOU's and collaborations with industry/institution

Name, Designation & Signature of Academic Audit Expert

Dr. Sinto Jacob
Asst. Prof.
St. Anthony's College
Edthuvath.



Carmel College Mala

Academic Audit 2019-20

Review Report of External Experts

Department - Chemistry

Date - 30/12/2020

Remarks

clear documentation
Well organised extension activities

Suggestions

1. Training pgms for competitive exams can be organised
2. Skill devptal pgms can be included
3. Classification of best practices.
4. Try to collaborate with more industries & other institutions


Name, Designation & Signature of Academic Audit Experts



Dr. Jeeja Tharapan.
St. Alexius College
Elthuruth.



Dr. TOM CHROON
CRIST College
Irinjalekuda



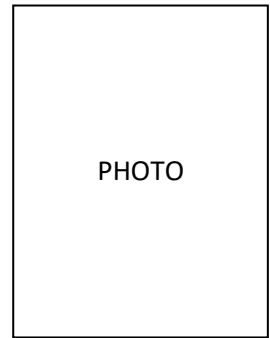
Dr. Sheyji T. Tharakan
Vimala College
Thrusur.

Internal Quality Assurance Cell

Carmel College, Mala

Self Appraisal of Administrative staff

20... - 20...



I. GENERAL INFORMATION

- a. Name :
- b. Residential Address :
- c. Date of Birth :
- d. Date of Joining :
- e. Present Designation :
- f. Date of last Promotion :
- g. Due date of Promotion :
- h. Date of Retirement :
- i. Language Known :
- j. Computer Knowledge :
- k. Working experience in Years:

II. Academic Qualification

Exam Passed	Board/University	Year of Passing

III. Seminars, Conferences attended for the improvement of professional competence

Name of the Seminar/ Conference	Name of the sponsoring agency	Place and Date

IV. Experience Details

Sections handled so far	Name of the institution	Duration

V. Any other information

Signature of Staff

Signature of Superintendent

Signature of Principal