



OFFICE OF THE CONTROLLER OF EXAMINATIONS

CARMEL COLLEGE (AUTONOMOUS)

Nationally Re-Accredited with A Grade (Fourth Cycle)

Mala-680732, Thrissur (Dt), Kerala Phone: 04802890247

E-mail: ce.examination@carmelcollegemala.ac.in web: www.carmelcollegemala.ac.in

APPLICATION FOR AWARD OF GRACE MARK/ GRADES FOR THE YEAR 20.... - 20....

F.No:

Name of the Candidate :

Course/ Semester/ Year of Study :

(Eg: M.Voc. Multimedia / S4 / 2022-2024)

Register Number :

Home Address :

Contact Number :

Email ID :

Student Events							
Sl. No	Event Name	Sub Event Name	Level	Held at	From Date	To Date	Position

Date:

Signature of Candidate

CERTIFICATE

Certified that is/ was a regular student of this College during the year..... I also certify that the details furnished above are true to my knowledge and that he/she is eligible for the grace mark/ grade.

Approved by:

**Signature of HoD
Dept. of Physical Education**

Controller of Examinations

Principal

Instructions to the candidate:

1. Attested copies of the certificates are to be enclosed.
2. A copy of the hall ticket should be attached. (A copy of the hall ticket of the examination written after participating in the event should be attached for those who could not appear for the exam solely due to their participation in the events).
3. A copy of the semester Mark sheet/ Grade sheet should be attached.
4. Order once issued will not be revised for modification/ alterations.
5. Those students whose certificates are not yet available should attach a letter along with the application specifying a date (maximum 2 months) you will be able to submit the attested copies of the Original Certificates. If not received within two months, the application for available certificates will only be taken into consideration by the Examination Office.
6. Applications received after the last date will not be considered.